



Republic of the Philippines  
Department of Finance  
**Securities and Exchange Commission**  
SEC Building, EDSA, Greenhills, Mandaluyong City

**Bids and Awards Committee**

**Project Title** : **Supply of Services for Document Conversion to Digital Format of Audited Financial Statements (AFS) for FY-2015 and General Information Sheets (GIS) Received in 2016**

**BID BULLETIN NO. 1**

This Bid Bulletin No. 1 dated April 18, 2016 is issued to clarify, modify or amend items in the Bidding Documents. Accordingly, this shall form an integral part of the said Documents.

<b>ISSUE/PARTICULARS</b>	<b>CLARIFICATION/AMENDMENT</b>
Submission of Proof of Concept (POC) (within three (3) working days from Pre-bid Conference)  <del>April 15, 2016, 5:00 P.M.</del>	Conduct of the Proof of Concept (POC) (within three (3) working days from Pre-bid Conference)  <b>April 14, 2016, 10:00 A.M.</b>
<b>Additional Requirements</b>	<b>Additional Requirements</b>  <b>Duly notarized statement stating that in the event SEC transfers to another location/office within Metro Manila within the contract duration, the provider will undertake all the necessary activities to ensure that there will be no disruption in the services provided and at no additional costs to SEC.</b>

Other matters:

- For authentication purposes, all pages of the bid should be initialed by the authorized signatory.
- For guidance and information of all concerned.

  
**JOSE P. AQUINO**  
Chairman