

APP-CSE 2022 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4019, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with Memorandum Circular No. 2021-1 dated 03 June 2021, issued by AO 25, the APP-CSE for FY 2022 must be submitted on or before 31 August 2021.

Department/Bureau/Office: <u>SECURITIES AND EXCHANGE COMMISSION</u>	Agency Code/UACS: <u>88</u>	Contact Person: <u>DELFIN D. VELEZ</u>
Region: <u>Head Office</u>	Organization Type: <u>National Government Agency</u>	Position: <u>SEC Supply Officer</u>
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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																											
PESTICIDES OR PEST REPELLENTS																											
1	10191509-IN-A01	INSECTICIDE, aerosol type	can	1	1	1	3	418.08	1	1	1	3	418.08	1	1	1	3	418.08	1	1	1	3	418.08	12.00	139.36	1672.32	
PERFUMES OR COLOGNES OR FRAGRANCES																											
2	53131626-HS-S01	LIQUID HAND SANITIZER, 500ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	151.43	0.00	
ALCOHOL OR ACETONE BASED ANTISEPTICS																											
3	12191601-AL-E04	ALCOHOL, ethyl, 68%-72%, 500 ml	bottle	600	600	600	1800	119,808.00	600	600	600	1800	119,808.00	600	600	600	1800	119,808.00	600	600	600	1800	119,808.00	7,200.00	66.56	479232.00	
4	12191601-AL-E03	ALCOHOL, ethyl, 68%-72%, 1 Gallon	gallon	75	75	75	225	87,282.00	75	75	75	225	87,282.00	75	75	75	225	87,282.00	75	75	75	225	87,282.00	900.00	387.92	349128.00	
5	51471901-AL-I01	ALCOHOL, isopropyl, 68%-72%, 500ml (-5ml)	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	43.58	0.00	
6	51471901-AL-I02	ALCOHOL, isopropyl, 68%-72%, acetad, 3.785 liters	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	455.00	0.00	
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	287.75	0.00	
COLOR COMPOUNDS AND DISPERSIONS																											
8	12171703-SI-P01	INK, for stamp pad	bottle	100	100	100	300	9,456.00	48	48	48	144	4,538.88	24	24	24	72	2,269.44	24	24	24	72	2,269.44	588.00	31.52	18533.76	
FILMS																											
9	13111203-AC-F01	ACETATE	roll	3	0	0	3	2,943.46	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	847.82	2543.46	
10	13111201-CF-P01	CARBON FILM, A1	box	24	0	0	24	5,304.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	24.00	221.00	5304.00	
11	13111201-CF-P02	CARBON FILM, legal	box	24	0	0	24	5,004.48	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	24.00	208.52	5004.48	
PAPER MATERIALS AND PRODUCTS																											
12	14111525-CA-A01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	83.72	0.00	
13	14111506-CF-I11	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	882.55	0.00	
14	14111506-CF-I12	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1029.60	0.00	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2022)	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
15	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	1528.80	0.00		
16	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	906.36	0.00		
17	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	884.00	0.00		
18	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	1538.00	0.00		
19	14111609-LL-CD1	LOOSELEAF COVER, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	794.96	0.00		
20	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	37.06	0.00		
21	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	100	100	100	300	17,784.00	100	100	100	300	17,784.00	100	100	100	300	17,784.00	100	100	100	300	17,784.00	1,200.00	59.28	71136.00	
22	14111514-NP-S03	NOTE PAD, stick on, 3" x 3"	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	54.08	0.00		
23	14111514-NB-S01	NOTEBOOK, stenographer	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	12.34	0.00		
24	14111507-PP-M01	PAPER, MULTICOPY, A4, 80 gsm	reams	100	100	100	300	40,998.00	100	100	100	300	40,998.00	100	100	100	300	40,998.00	100	100	100	300	40,998.00	1,200.00	136.66	163992.00	
25	14111507-PP-M02	PAPER, MULTICOPY, Legal, 80gsm	reams	10	10	10	30	3,831.30	10	10	10	30	3,831.30	10	10	10	30	3,831.30	10	10	10	30	3,831.30	120.00	127.71	15325.20	
26	14111507-PP-C01	PAPER, Multi-Purpose, A4, 70 gsm	reams	2400	2400	2400	7200	707,472.00	2400	2400	2400	7200	707,472.00	2400	2400	2400	7200	707,472.00	2400	2400	2400	7200	707,472.00	26,800.00	98.26	2629888.00	
27	14111507-PP-C02	PAPER, multi-purpose, legal, 70gsm	reams	80	80	80	240	28,430.40	80	80	80	240	28,430.40	80	80	80	240	28,430.40	80	80	80	240	28,430.40	960.00	118.46	113721.60	
28	14111531-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	29.12	0.00		
29	14111503-PA-P01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	96.05	0.00		
30	14111818-TH-P02	Thermal Paper, 55GSM (-5%), 1/2 Core, 216mm x 30m	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	55.64	0.00		
31	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	70.72	0.00		
32	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	10	10	10	30	3,057.60	10	10	10	30	3,057.60	10	10	10	30	3,057.60	10	10	10	30	3,057.60	120.00	101.92	12230.40	
33	14111704-TT-P01	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	80	80	80	240	20,841.60	80	80	80	240	20,841.60	80	80	80	240	20,841.60	80	80	80	240	20,841.60	960.00	86.84	83366.40	
34	14111704-JFPY01	TISSUE, Interfolded paper towel	pack	25	25	25	75	2,613.00	25	25	25	75	2,613.00	25	25	25	75	2,613.00	25	25	25	75	2,613.00	300.00	34.84	10452.00	
35	14111704-TT-P04	TOILET TISSUE PAPER, Interfolded Paper Towel	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	33.80	0.00		
BATTERIES AND CELLS AND ACCESSORIES																											
36	26111702-BT-A02	BATTERY, dry Cell, size AA	pack	10	10	10	30	1,089.00	10	10	10	30	1,089.00	10	10	10	30	1,089.00	10	10	10	30	1,089.00	120.00	36.30	4356.00	
37	26111702-BT-A01	BATTERY, dry Cell, size AAA	pack	10	10	10	30	591.90	10	10	10	30	591.90	10	10	10	30	591.90	10	10	10	30	591.90	120.00	19.73	2367.60	
38	26111702-BT-A03	BATTERY, dry Cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	96.20	0.00		
MANUFACTURING COMPONENTS AND SUPPLIES																											
39	31201610-GL-X01	GLUE, all purpose	jar	0	0	0	0	0.00	0	0	0	0	0.00	12	12	12	36	2,574.00	12	12	12	36	2,574.00	72.00	71.50	5148.00	
40	31151804-SW-H01	STAPLE WIRE, heavy duty, binder type, 23/13	box	2	2	2	6	118.56	2	2	2	6	118.56	2	2	2	6	118.56	2	2	2	6	118.56	24.00	19.76	474.24	
41	31151804-SW-S01	STAPLE WIRE, standard	box	80	80	80	240	5,378.40	80	80	80	240	5,378.40	80	80	80	240	5,378.40	80	80	80	240	5,378.40	960.00	22.41	21513.60	
42	31201502-TA-E01	TAPE, electrical	roll	3	3	3	9	168.03	3	3	3	9	168.03	3	3	3	9	168.03	3	3	3	9	168.03	36.00	18.67	672.12	
43	31201503-TA-M01	TAPE, masking, 24mm	roll	24	24	24	72	3,931.20	24	24	24	72	3,931.20	24	24	24	72	3,931.20	24	24	24	72	3,931.20	288.00	54.60	15724.80	
44	31201503-TA-M02	TAPE, MASKING, 48mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	106.69	0.00		
45	31201517-TA-P01	TAPE, packaging, 48mm	roll	0	0	0	0	0.00	144	144	144	432	9,659.52	144	144	144	432	9,659.52	0	0	0	0	0.00	864.00	22.36	19319.04	
46	31201512-TA-T01	TAPE, transparent, 24mm	roll	48	48	48	144	1,452.96	48	48	48	144	1,452.96	48	48	48	144	1,452.96	48	48	48	144	1,452.96	576.00	10.09	5811.84	
47	31201512-TA-T02	TAPE, transparent, 48mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	19.97	0.00		
48	31151507-TW-P01	TWINE, plastic	roll	30	30	30	90	5,241.60	30	30	30	90	5,241.60	20	20	20	60	3,494.40	20	20	20	60	3,494.40	300.00	58.24	17472.00	
HEATING AND VENTILATION AND AIR CIRCULATION																											
49	40101604-EF-G01	ELECTRIC FAN, Industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	1109.68	0.00		
50	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	1369.68	0.00		

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT		
51	40101604-EF-S01	ELECTRIC FAN, stand type	unit	1	1	1	3	2,570.58	1	1	1	3	2,570.58	1	1	1	3	2,570.58	1	1	1	3	2,570.58	12.00	856.86	10282.32	
52	40101604-EF-W01	ELECTRIC FAN, wall mount, plastic blade	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	674.96	0.00	
MEDICAL THERMOMETERS AND ACCESSORIES																											
53	41112224-TG-T02	THERMOGUN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2532.40	0.00	
LIGHTING AND FIXTURES AND ACCESSORIES																											
54	39101628-LT-L01	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	205.82	0.00	
55	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED)	piece	1	1	1	3	246.48	1	1	1	3	246.48	1	1	1	3	246.48	1	1	1	3	246.48	12.00	82.16	985.92	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
56	41111604-RU-P02	RULER, plastic, 450cm	piece	4	4	4	12	212.16	4	4	4	12	212.16	4	4	4	12	212.16	4	4	4	12	212.16	48.00	17.68	848.64	
CLEANING EQUIPMENT AND SUPPLIES																											
57	47131812-AF-A01	AIR FRESHENER, aerosol type	can	2	2	2	6	541.32	2	2	2	6	541.32	2	2	2	6	541.32	2	2	2	6	541.32	24.00	90.22	2155.28	
58	47131604-BR-S01	BROOM, soft, bamboo	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	136.24	0.00	
59	47131604-BR-T01	BROOM, stick, brg-ting	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	18.20	0.00	
60	47131829-TB-C01	CLEANER, toilet and urinal	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	41.60	0.00	
61	47131805-CL-P01	CLEANSER, scouring powder	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	23.92	0.00	
62	47131811-DE-B02	DETERGENT BAR, 140g	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8.30	0.00	
63	47131811-DE-P03	DETERGENT POWDER, all-purpose, 1kg	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	54.08	0.00	
64	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type	can	10	10	10	30	3,868.80	10	10	10	30	3,868.80	10	10	10	30	3,868.80	10	10	10	30	3,868.80	120.00	128.96	15475.20	
65	47131601-DU-P01	DUST PAN, non-rigid plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	24.83	0.00	
66	51241522-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	131.25	0.00	
67	73101612-HS-L01	LIQUID HAND SOAP, 500ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	102.96	0.00	
68	47131802-FW-P02	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	309.76	0.00	
69	47131830-FC-A01	FURNITURE CLEANER, aerosol type	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	120.12	0.00	
70	47121801-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2288.00	0.00	
71	47131613-MP-H02	MOPHANDLE, heavy duty, screw type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	124.80	0.00	
72	47131619-MP-R01	MOPHEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	123.76	0.00	
73	47131501-RG-C01	RAGS, all cotton	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	53.82	0.00	
74	47131602-SC-N01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	112.32	0.00	
75	47121701-TB-P04	TRASHBAG, GPP specs, black, 910mmx1016mm	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	134.68	0.00	
76	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	5	5	5	15	419.40	5	5	5	15	419.40	5	5	5	15	419.40	5	5	5	15	419.40	60.00	27.96	1677.60	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
77	43211507-DSK001	DESKTOP FOR BASIC USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	24,793.60	0.00	
78	43211507-DSK002	DESKTOP FOR MID-RANGE USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	42,390.40	0.00	
79	43211503-LAP001	LAPTOP FOR MID-RANGE USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	41,392.00	0.00	
80	43201827-HD-X02	EXTERNAL HARD DRIVE, 1 TB	piece	10	10	10	30	77,965.20	10	10	10	30	77,965.20	10	10	10	30	77,965.20	10	10	10	30	77,965.20	120.00	2,998.84	311860.80	
81	43202010-FD-U01	FLASH DRIVE, 16 GB	piece	20	20	20	60	10,046.40	20	20	20	60	10,046.40	20	20	20	60	10,046.40	20	20	20	60	10,046.40	240.00	167.44	40185.60	
82	43211708-MO-O01	MOUSE, OPTICAL, USB connection type	unit	10	10	10	30	3,339.00	10	10	10	30	3,339.00	10	10	10	30	3,339.00	10	10	10	30	3,339.00	120.00	111.30	13356.00	
83	43211708-MO-O02	MOUSE, WIRELESS, USB	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	154.00	0.00	
84	43212102-PR-O02	PRINTER, Impact, dot matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	38100.97	0.00	

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2022)	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT		
85	43212102-PR-D01	PRINTER, impact, dot matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9191.52	0.00	
86	43212105-PR-L01	PRINTER, laser, monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	724.88	0.00	
87	43212105-PR-L02	PRINTER, laser, colored	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7899.00	0.00	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
88	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	25.64	0.00	
89	44122105-BF-C01	CLIP, backfold, 19mm	box	25	25	25	75	657.00	25	25	25	75	657.00	25	25	25	75	657.00	25	25	25	75	657.00	300.00	8.76	2628.00	
90	44122105-BF-C02	CLIP, backfold, 25mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	15.22	0.00	
91	44122105-BF-C03	CLIP, backfold, 32mm	box	50	50	50	150	3,354.00	50	50	50	150	3,354.00	50	50	50	150	3,354.00	50	50	50	150	3,354.00	600.00	22.36	13416.00	
92	44122105-BF-C04	CLIP, backfold, 50mm	box	20	20	20	60	3,276.00	20	20	20	60	3,276.00	20	20	20	60	3,276.00	20	20	20	60	3,276.00	240.00	54.60	13104.00	
93	44121801-CT-R02	CORRECTION TAPE, 8m	piece	120	120	120	360	4,204.80	120	120	120	360	4,204.80	120	120	120	360	4,204.80	120	120	120	360	4,204.80	1,440.00	11.68	16819.20	
94	44111515-DP-B01	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	72.20	0.00	
95	44122011-DF-F01	DATA FOLDER	piece	1000	0	0	1000	68,640.00	20	20	20	60	4,118.40	500	20	20	540	37,065.60	20	20	20	60	4,118.40	1,660.00	68.64	113942.40	
96	44121506-EN-D01	ENVELOPE, documentary, A4	box	2	2	2	6	4,038.54	2	2	2	6	4,038.54	2	2	2	6	4,038.54	2	2	2	6	4,038.54	24.00	673.00	16154.16	
97	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	4	3	3	10	9,271.60	2	2	2	6	5,562.96	2	2	2	6	5,562.96	2	2	2	6	5,562.96	28.00	927.16	25960.48	
98	44121506-EN-X01	ENVELOPE, expanding, kraft, legal	box	0	0	0	0	0.00	2	2	2	6	4,430.40	2	2	2	6	4,430.40	2	2	2	6	4,430.40	18.00	738.40	13291.20	
99	44121506-EN-X02	ENVELOPE, expanding, plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	30.49	0.00	
100	44121506-EN-M02	ENVELOPE, mailing	box	5	5	5	15	5,673.00	5	5	5	15	5,673.00	5	5	5	15	5,673.00	5	5	5	15	5,673.00	60.00	378.20	22692.00	
101	44121504-EN-W02	ENVELOPE, mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	10	10	10	30	13,010.40	10	10	10	30	13,010.40	60.00	431.68	26020.80	
102	44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece	1	1	1	3	30.90	1	1	1	3	30.90	1	1	1	3	30.90	1	1	1	3	30.90	12.00	10.30	123.60	
103	44122118-FA-P01	FASTENER, metal, non-sharp edges	box	40	40	40	120	10,009.20	40	40	40	120	10,009.20	40	40	40	120	10,009.20	40	40	40	120	10,009.20	480.00	83.41	40036.80	
104	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	86.04	0.00	
105	44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	11.13	0.00	
106	44122018-FT-D02	FILE TAB DIVIDER, legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	14.23	0.00	
107	44122011-FO-F01	FOLDER, fancy, with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	270.40	0.00	
108	44122011-FO-F02	FOLDER, fancy, with slide, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	311.88	0.00	
109	44122011-FO-L01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	171.43	0.00	
110	44122011-FO-L02	FOLDER, L-type, legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	243.24	0.00	
111	44122027-FO-P01	FOLDER, pressboard	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	952.64	0.00	
112	44122011-FO-T03	FOLDER, with tab, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	275.00	0.00	
113	44122011-FO-T04	FOLDER, with tab, legal	pack	100	100	100	300	96,408.00	50	50	50	150	48,204.00	50	50	50	150	48,204.00	50	50	50	150	48,204.00	750.00	321.36	241020.00	
114	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box	2	2	2	6	340.08	2	2	2	6	340.08	2	2	2	6	340.08	2	2	2	6	340.08	24.00	56.68	1360.32	
115	44111515-MF-B02	MAGAZINE FILE BOX, large	piece	10	10	10	30	1,248.00	10	10	10	30	1,248.00	10	10	10	30	1,248.00	10	10	10	30	1,248.00	120.00	41.60	4992.00	
116	44121716-MA-F01	MARKER, fluorescent	set	12	12	12	36	1,319.76	12	12	12	36	1,319.76	12	12	12	36	1,319.76	12	12	12	36	1,319.76	144.00	36.86	5279.04	
117	44121708-MW-B01	MARKER, whiteboard, black	piece	5	5	5	15	200.70	5	5	5	15	200.70	5	5	5	15	200.70	5	5	5	15	200.70	60.00	13.38	802.80	
118	44121708-MW-B02	MARKER, whiteboard, blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13.38	0.00	
119	44121708-MW-B03	MARKER, whiteboard, red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13.38	0.00	
120	44121708-MP-B01	MARKER, permanent, black, bullet type	piece	200	200	200	600	5,388.00	200	200	200	600	5,388.00	80	80	80	240	2,155.20	80	80	80	240	2,155.20	1,680.00	8.98	15086.40	
121	44121708-MP-B02	MARKER, permanent, blue, bullet type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8.98	0.00	
122	44121708-MP-B03	MARKER, permanent, red, bullet type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8.98	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
123 44122104-PC-G01 PAPER CLIP, vinyl/plastic coated, 33mm	box	0	0	0	0	0.00	0	0	0	0	0.00	30	30	30	90	698.40	30	30	30	90	698.40	180.00	7.76	1395.80
124 44122104-PC-J02 PAPER CLIP, vinyl/plastic coated, 50mm	box	50	50	50	150	2,067.00	50	50	50	150	2,067.00	30	30	30	90	1,240.20	30	30	30	90	1,240.20	480.00	13.78	6614.40
125 44121706-PE-L01 PENCIL, lead, with eraser	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	20.79	0.00
126 44122037-RB-P10 RING BINDER, plastic, 32mm	bundle	1	1	1	3	719.37	1	1	1	3	719.37	1	1	1	3	719.37	1	1	1	3	719.37	12.00	239.79	2877.48
127 44122101-RU-R01 RUBBER BAND, No. 18	box	0	0	0	0	0.00	50	50	50	150	15,007.50	50	50	50	150	15,007.50	50	50	50	150	15,007.50	450.00	100.05	45022.50
128 44121905-SP-F01 STAMP PAD, felt	piece	5	5	5	15	524.25	5	5	5	15	524.25	5	5	5	15	524.25	5	5	5	15	524.25	60.00	34.95	2097.00
129 44121612-9L-H01 BLADE, for general purpose cutter / utility knife	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	14.82	0.00
130 44121612-CU-W01 CUTTER/UTILITY KNIFE, for general purpose	piece	2	2	2	6	200.58	2	2	2	6	200.58	2	2	2	6	200.58	2	2	2	6	200.58	24.00	33.43	802.32
131 44103202-DS-M01 DATING AND STAMPING MACHINE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.96	0.00
132 44121619-PS-M01 PENCIL SHARPENER, manual, single cutter head	piece	1	1	1	3	608.01	1	1	1	3	608.01	1	1	1	3	608.01	1	1	1	3	608.01	12.00	202.57	2432.04
133 44101602-FU-F01 PUNCHER, paper, heavy duty	piece	5	5	5	15	2,262.00	5	5	5	15	2,262.00	5	5	5	15	2,262.00	5	5	5	15	2,262.00	60.00	150.80	9048.00
134 44121618-SS-S01 SCISSORS, symmetrical	pair	5	5	5	15	608.40	5	5	5	15	608.40	5	5	5	15	608.40	5	5	5	15	608.40	60.00	40.56	2433.60
135 44121615-ST-S01 STAPLER, standard type	piece	5	5	5	15	2,106.00	5	5	5	15	2,106.00	5	5	5	15	2,106.00	5	5	5	15	2,106.00	60.00	140.40	8424.00
136 44121615-ST-H01 STAPLER, heavy duty, binder type	unit	5	0	0	5	4,571.10	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	914.22	4571.10
137 44121613-SR-P01 STAPLE REMOVER, pillar type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	24.90	0.00
138 44121605-TD-T01 TAPE DISPENSER, table top	piece	2	2	2	6	385.20	2	2	2	6	385.20	2	2	2	6	385.20	2	2	2	6	385.20	24.00	64.20	1540.80
139 44101602-PB-M01 BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9534.72	0.00
140 44101807-CA-C01 CALCULATOR, compact	unit	10	10	10	30	10,405.50	10	10	10	30	10,405.50	10	10	10	30	10,405.50	10	10	10	30	10,405.50	120.00	346.85	41622.00
141 44101714-FX-M01 FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5642.00	0.00
142 44101601-PT-M01 PAPER TRIMMER / CUTTING MACHINE, table top	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9297.60	0.00
143 44101603-PS-M01 PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5699.20	0.00
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES																								
144 44103109-BR-D05 DRUM CART, BROTHER DR-3455, Black	Cart	1	1	1	3	20,841.60	1	1	1	3	20,841.60	1	1	1	3	20,841.60	1	1	1	3	20,841.60	12.00	6947.20	83366.40
145 44103105-BR-B01 INK CART, BROTHER LC578, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	910.00	0.00
146 44103105-9R-B05 INK CART, BROTHER LC67HYBK, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1601.60	0.00
147 44103109-BR-D06 Drum Cart, Brother DR-451CL, high yield 30000 pages	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6760.00	0.00
148 44103103-BR-916 Toner Cart, Brother TN-456 BLACK, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5080.40	0.00
149 44103103-BR-C03 Toner Cart, Brother TN-456 CYAN, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00
150 44103103-BR-M03 Toner Cart, Brother TN-456 MAGENTA, high yield	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00
151 44103103-BR-Y03 Toner Cart, Brother TN-456 YELLOW, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00
152 44103103-SA-B03 TONER CART, SAMSUNG ML-D2850B, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5116.80	0.00
153 44103105-CA-C04 INK CART, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	989.04	0.00
154 44103105-CA-C02 INK CART, CANON CL-811, Colored	cart	3	3	3	9	9,266.40	3	3	3	9	9,266.40	3	3	3	9	9,266.40	3	3	3	9	9,266.40	36.00	1029.60	37065.60
155 44103105-CA-B04 INK CART, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	754.00	0.00
156 44103105-CA-B02 INK CART, CANON PG-810, Black	cart	4	4	4	12	9,360.00	4	4	4	12	9,360.00	4	4	4	12	9,360.00	4	4	4	12	9,360.00	48.00	780.00	37440.00
157 44103105-EP-B17 INK CART, EPSON C13T664100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	249.60	0.00
158 44103105-EP-C17 INK CART, EPSON C13T664200 (T6642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	249.60	0.00
159 44103105-EP-M17 INK CART, EPSON C13T664300 (T6643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	249.60	0.00
160 44103105-EP-Y17 INK CART, EPSON C13T664400 (T6644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	249.60	0.00



Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 April 2017)	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
161	44103105-HP-B40 Ink Cartridge, HP C2P04AA (HP62) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	773.76	0.00
162	44103105-HP-T40 Ink Cartridge, HP C2P06AA (HP62) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	950.58	0.00
163	44103105-HP-B09 INK CART, HP C9351AA, (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	795.60	0.00
164	44103105-HP-T10 INK CART, HP C9352AA, (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	920.40	0.00
165	44103105-HP-M48 Ink Cartridge, HP C9397A (HP72) 69ml Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
166	44103105-HP-C48 Ink Cartridge, HP C9398A (HP72) 69ml Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
167	44103105-HP-M48 Ink Cartridge, HP C9399A (HP72) 69ml Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
168	44103105-HP-Y48 Ink Cartridge, HP C9400A (HP72) 69ml Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
169	44103105-HP-G48 Ink Cartridge, HP C9401A (HP72) 69ml Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
170	44103105-HP-B48 Ink Cartridge, HP C9403A (HP72) 130ml Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3016.00	0.00
171	44103105-HP-B17 INK CART, HP C640WA, (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	769.60	0.00
172	44103105-HP-T17 INK CART, HP C643WA, (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	915.20	0.00
173	44103105-HP-B35 INK CART, HP C687AA, (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
174	44103105-HP-T35 INK CART, HP C688AA, (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
175	44103105-HX-C40 INK CART, HP C692AA, (HP 920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
176	44103105-HX-M40 INK CART, HP C693AA, (HP 920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
177	44103105-HX-Y40 INK CART, HP C694AA, (HP 920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
178	44103105-HX-B40 INK CART, HP C695AA, (HP 920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1346.80	0.00
179	44103105-HP-B20 INK CART, HP CH561WA, (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	756.08	0.00
180	44103105-HP-T20 INK CART, HP CH562WA, (HP61), Tricolor	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	931.84	0.00
181	44103105-HP-B49 Ink Cartridge, HP CH565A (HP82) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1944.80	0.00
182	44103105-HP-C49 Ink Cartridge, HP CH566A (HP82) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
183	44103105-HP-M49 Ink Cartridge, HP CH567A (HP82) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
184	44103105-HP-Y49 Ink Cartridge, HP CH568A (HP82) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
185	44103105-HX-B43 INK CART, HP CN045AA, (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1786.72	0.00
186	44103105-HX-C43 INK CART, HP CN046AA, (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00
187	44103105-HX-M43 INK CART, HP CN047AA, (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00
188	44103105-HX-Y43 INK CART, HP CN048AA, (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00
189	44103105-HP-B36 INK CART, HP CN692AA, (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
190	44103105-HP-T36 INK CART, HP CN693AA, (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
191	44103105-HP-B33 INK CART, HP CZ107AA, (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
192	44103105-HP-T33 INK CART, HP CZ108AA, (HP678), Tricolor	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
193	44103105-HP-B42 INK CART, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	312.00	0.00
194	44103105-HP-C33 INK CART, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
195	44103105-HP-M33 INK CART, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
196	44103105-HP-Y33 INK CART, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
197	44103105-HP-T43 Ink Cartridge, HP F6V26AA (HP680) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	405.60	0.00
198	44103105-HP-B43 Ink Cartridge, HP F6V27AA (HP680) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	405.60	0.00
199	44103105-HP-C50 Ink Cartridge, HP L0S51AA (HP985) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00



Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 April 2022)	Total Amount for the year																	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT													
200	44103105-HP-M50	Ink Cartridge, HP L0554AA (HP955) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	995.75	0.00
201	44103105-HP-Y50	Ink Cartridge, HP L0557AA (HP955) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	995.75	0.00
202	44103105-HP-B50	Ink Cartridge, HP L0560AA (HP955) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	4956.60	0.00
203	44103105-HP-C48	Ink Cartridge, HP L0563AA (HP955XL) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1212.64	0.00
204	44103105-HP-M48	Ink Cartridge, HP L0565AA (HP955XL) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1212.64	0.00
205	44103105-HP-Y48	Ink Cartridge, HP L0569AA (HP955XL) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1212.64	0.00
206	44103105-HP-B48	Ink Cartridge, HP L0572AA (HP955XL) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1644.24	0.00
207	44103105-HP-C51	Ink Cartridge, HP T6L89AA (HP905) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	453.62	0.00
208	44103105-HP-M51	Ink Cartridge, HP T6L93AA (HP905) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	453.62	0.00
209	44103105-HP-Y51	Ink Cartridge, HP T6L97AA (HP905) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	453.62	0.00
210	44103105-HP-B51	Ink Cartridge, HP T6M01AA (HP905) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	741.28	0.00
211	44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#875D), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	77.43	0.00
212	44103112-EP-R07	RIBBON CART, EPSON C13S015531 (S0150B6), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	736.32	0.00
213	44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	77.94	0.00
214	44103103-BR-B03	TONER CART, BROTHER TN-2025, black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	2685.28	0.00
215	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1892.80	0.00
216	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	2685.28	0.00
217	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	3567.20	0.00
218	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black	cart	1	1	1	3	15,007.20	1	1	1	3	15,007.20	1	1	1	3	15,007.20	1	1	1	3	15,007.20	1	1	1	3	15,007.20	1	1	1	3	15,007.20	1	1	5002.40	60028.80
219	44103103-HP-B12	TONER CART, HP CE3435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	3380.00	0.00
220	44103103-HP-B14	TONER CART, HP CE340A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	3337.36	0.00
221	44103103-HP-B18	TONER CART, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	7332.00	0.00
222	44103103-HP-B21	TONER CART, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	3952.00	0.00
223	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart	10	10	10	30	102,960.00	10	10	10	30	102,960.00	5	5	5	15	51,480.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	3432.00	257400.00
224	44103103-HP-B23	TONER CART, HP CE310A, Black	cart	4	4	4	12	31,374.72	4	4	4	12	31,374.72	4	4	4	12	31,374.72	4	4	4	12	31,374.72	4	4	4	12	31,374.72	4	4	4	12	31,374.72	4	4	2614.56	125498.88
225	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart	3	3	3	9	22,885.20	3	3	3	9	22,885.20	3	3	3	9	22,885.20	3	3	3	9	22,885.20	3	3	3	9	22,885.20	3	3	3	9	22,885.20	3	3	2542.80	91540.80
226	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart	3	3	3	9	22,885.20	3	3	3	9	22,885.20	3	3	3	9	22,885.20	3	3	3	9	22,885.20	3	3	3	9	22,885.20	3	3	3	9	22,885.20	3	3	2542.80	91540.80
227	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart	3	3	3	9	22,885.20	3	3	3	9	22,885.20	3	3	3	9	22,885.20	3	3	3	9	22,885.20	3	3	3	9	22,885.20	3	3	3	9	22,885.20	3	3	2542.80	91540.80
228	44103103-HP-B24	TONER CART, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	2916.16	0.00
229	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	3072.16	0.00
230	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	3072.16	0.00
231	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	3072.16	0.00
232	44103103-HP-B25	TONER CART, HP CE396A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	8476.00	0.00
233	44103103-HP-B26	TONER CART, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	6900.40	0.00
234	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	10153.04	0.00
235	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	10193.04	0.00
236	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	10193.04	0.00
237	44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	4201.60	0.00
238	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	6011.20	0.00

Item #		Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 April 2022)	Total Amount for the year				
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
239	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	6011.20	0.00	
240	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	6011.20	0.00	
241	44103103-HP-B28	TONER CART, HP CE505A, Black	cart	1	1	1	3	13,400.40	1	1	1	3	13,400.40	0	0	0	0	0.00	0	0	0	0.00	6.00	4466.80	26800.80	
242	44103103-HX-B28	TONER CART, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	7332.00	0.00	
243	44103103-HP-B52	Toner Cartridge, HP CF217A (HP17A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	3094.08	0.00	
244	44103103-HP-B53	Toner Cartridge, HP CF226A (HP26A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	5787.60	0.00	
245	44103103-HP-B55	Toner Cartridge, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	5200.00	0.00	
246	44103103-HP-B51	TONER CART, HP CF280XC, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	9004.32	0.00	
247	44103103-HP-B56	Toner Cartridge, HP CF281A (HP81A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	8606.00	0.00	
248	44103103-HP-B57	Toner Cartridge, HP CF283A (HP83A) LaserJet Black	cart	1	1	1	3	9,725.10	1	1	1	3	9,725.10	1	1	1	3	9,725.10	1	1	1	3	9,725.10	12.00	3241.70	38900.40
249	44103103-HX-B51	Toner Cartridge, HP CF283XC (HP83XC) Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	4056.00	0.00	
250	44103103-HP-B58	Toner Cartridge, HP CF287A (HP87) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	10051.00	0.00	
251	44103103-HX-B52	Toner Cartridge, HP CF325XC (HP25XC) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	13156.00	0.00	
252	44103103-HP-B60	Toner Cartridge, HP CF350A Black LJ	cart	3	3	3	9	26,114.40	3	3	3	9	26,114.40	3	3	3	9	26,114.40	3	3	3	9	26,114.40	36.00	2901.60	104457.60
253	44103103-HP-C60	Toner Cartridge, HP CF351A Cyan LJ	cart	3	3	3	9	26,582.40	3	3	3	9	26,582.40	3	3	3	9	26,582.40	3	3	3	9	26,582.40	36.00	2953.60	106329.60
254	44103103-HP-Y60	Toner Cartridge, HP CF352A Yellow LJ	cart	3	3	3	9	26,582.40	3	3	3	9	26,582.40	3	3	3	9	26,582.40	3	3	3	9	26,582.40	36.00	2953.60	106329.60
255	44103103-HP-M60	Toner Cartridge, HP CF353A Magenta LJ	cart	2	2	2	6	17,721.60	2	2	2	6	17,721.60	2	2	2	6	17,721.60	2	2	2	6	17,721.60	24.00	2953.60	70886.40
256	44103103-HP-B61	Toner Cartridge, HP CF360A (HP508A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	7056.40	0.00	
257	44103103-HP-C61	Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	8946.24	0.00	
258	44103103-HP-Y61	Toner Cartridge, HP CF362A (HP508A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	8946.24	0.00	
259	44103103-HP-M61	Toner Cartridge, HP CF363A (HP508A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	8846.24	0.00	
260	44103103-HP-B62	Toner Cartridge, HP CF400A (HP201A) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	3429.78	0.00	
261	44103103-HP-C62	Toner Cartridge, HP CF401A (HP201A) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	4043.83	0.00	
262	44103103-HP-Y62	Toner Cartridge, HP CF402A (HP201A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	4043.83	0.00	
263	44103103-HP-M62	Toner Cartridge, HP CF403A (HP201A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	4043.83	0.00	
264	44103103-HP-B63	Toner Cartridge, HP CF410A (HP410A) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	4440.80	0.00	
265	44103103-HX-B54	Toner Cartridge, HP CF410XC (HP410XC) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	7441.20	0.00	
266	44103103-HP-C63	Toner Cartridge, HP CF411A (HP410A) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	5616.00	0.00	
267	44103103-HX-C54	Toner Cartridge, HP CF411XC (HP410XC) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	7472.40	0.00	
268	44103103-HP-Y63	Toner Cartridge, HP CF412A (HP410A) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	5616.00	0.00	
269	44103103-HX-Y54	Toner Cartridge, HP CF412XC (HP410XC) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	7472.40	0.00	
270	44103103-HP-M63	Toner Cartridge, HP CF413A (HP410A) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	5616.00	0.00	
271	44103103-HX-M54	Toner Cartridge, HP CF413XC (HP410XC) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	7472.40	0.00	
272	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	3900.00	0.00	
273	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	4399.20	0.00	
274	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	3406.00	0.00	
275	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	2350.40	0.00	
276	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	2454.40	0.00	
277	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	3380.00	0.00	



Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT		
278	44103103-SA-B14	TONER CART, Samsung MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2875.58	0.00	
279	44103103-SA-B21	TONER CART, Samsung MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7259.20	0.00	
280	44103103-SA-B18	TONER CART, Samsung MLT-D203L, Black	cart	4	4	4	12	41,496.00	4	4	4	12	41,496.00	4	4	4	12	41,496.00	4	4	4	12	41,496.00	48.00	3458.00	165984.00	
281	44103103-SA-B20	TONER CART, Samsung MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6442.80	0.00	
282	44103103-SA-B12	TONER CART, SAMSUNG MLT-D209E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7321.14	0.00	
283	44103103-SA-B05	TONER CART, SAMSUNG MLT-D209L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3962.24	0.00	
284	44103103-SA-B10	TONER CART, SAMSUNG SCX-D6535A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4066.40	0.00	
285	44103103-BR-B15	TONER CART, BROTHER TN-3478, Black	cart	30	30	30	90	573,300.00	30	30	30	90	573,300.00	30	30	30	90	573,300.00	30	30	30	90	573,300.00	360.00	6370.00	2293200.00	
286	44103103-CA-B00	TONER CART, CANON CRG 324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13399.36	0.00	
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
287	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	23623.60	0.00	
288	45111609-MH-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	17472.00	0.00	
FLAG OR ACCESSORIES																											
289	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	284.84	0.00	
PRINTED PUBLICATIONS																											
290	55101524-RA-H01	HANDBOOK (RA 9184), 8th edition	book	5	5	5	15	558.15	5	5	5	15	558.15	5	5	5	15	558.15	5	5	5	15	558.15	60.00	37.21	2232.60	
FIRE FIGHTING EQUIPMENT																											
291	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1144.00	0.00	
292	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5613.25	0.00	
CONSUMER ELECTRONICS																											
293	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	1	1	1	3	19,246.92	1	1	1	3	19,246.92	1	1	1	3	19,246.92	1	1	1	3	19,246.92	12.00	6415.64	76987.68	
FURNITURE AND FURNISHINGS																											
294	56101504-CH-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	303.68	0.00	
295	56101504-CH-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	301.60	0.00	
296	56101519-TM-S01	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1235.52	0.00	
297	56101519-TM-S02	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1088.88	0.00	
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
298	60121413-CB-P01	CLEARBOOK, 20 Transparent pockets, A4	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	37.04	0.00	
299	60121413-CB-P02	CLEARBOOK, 20 Transparent pockets, Legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	38.41	0.00	
300	60121534-ER-P01	ERASER, plastic/rubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4.37	0.00	
301	60121524-SP-G01	SIGN PEN, black	piece	200	200	200	600	12,156.00	200	200	200	600	12,156.00	200	200	200	600	12,156.00	200	200	200	600	12,156.00	2,400.00	20.26	48624.00	
302	60121524-SP-G02	SIGN PEN, blue	piece	200	200	200	600	12,156.00	200	200	200	600	12,156.00	200	200	200	600	12,156.00	200	200	200	600	12,156.00	2,400.00	20.26	48624.00	
303	60121524-SP-G03	SIGN PEN, red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	20.26	0.00	
304	60121124-WR-P01	WRAPPING PAPER, kraft	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	154.84	0.00	
SOFTWARE																											
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2022)	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT		
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	0.00		
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	0.00		
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	0.00		
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	0.00		
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	0.00		
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	0.00		
10	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	0.00		
11	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	0.00		
12	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	0.00		
13	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	0.00		
14	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	0.00		
15	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	0.00		
16	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	0.00		
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type					0	0.00					0	0.00							0	0.00	0.00	0.00	0.00		
2	40101701-AC-S01	Air Conditioning Unit, Split Type					0	0.00					0	0.00							0	0.00	0.00	0.00	0.00		
3	44111905-WB-W01	White Board					0	0.00					0	0.00							0	0.00	0.00	0.00	0.00		
4	44111911-WB-D01	White Board, Digital					0	0.00					0	0.00							0	0.00	0.00	0.00	0.00		
5	52161505-TV-S01	SMART Television					0	0.00					0	0.00							0	0.00	0.00	0.00	0.00		
6	52161520-MC-M01	Microphone					0	0.00					0	0.00							0	0.00	0.00	0.00	0.00		
7	52161512-SP-K01	Speakers					0	0.00					0	0.00							0	0.00	0.00	0.00	0.00		
8	32101514-AM-P01	Amplifier					0	0.00					0	0.00							0	0.00	0.00	0.00	0.00		
9	52161517-EQ-E01	Equalizer					0	0.00					0	0.00							0	0.00	0.00	0.00	0.00		
10	46171615-HD-C01	HD Camera					0	0.00					0	0.00							0	0.00	0.00	0.00	0.00		
11	45121504-DS-C01	DSLR Camera					0	0.00					0	0.00							0	0.00	0.00	0.00	0.00		
12	45121516-VH-C01	HD Video Camera					0	0.00					0	0.00							0	0.00	0.00	0.00	0.00		
13	45121506-VC-C01	Video Conference Equipment					0	0.00					0	0.00							0	0.00	0.00	0.00	0.00		
14	39112102-LB-B01	LED bulb					0	0.00					0	0.00							0	0.00	0.00	0.00	0.00		
15	43212104-PI-M01	PRINTER, Inkjet, Monochrome					0	0.00					0	0.00							0	0.00	0.00	0.00	0.00		
16	43212104-PI-C01	PRINTER, Inkjet, Color					0	0.00					0	0.00							0	0.00	0.00	0.00	0.00		
17	43212105-PP-001	Portable Printer					0	0.00					0	0.00							0	0.00	0.00	0.00	0.00		
18	43211509-AT-001	Android Tablet					0	0.00					0	0.00							0	0.00	0.00	0.00	0.00		
19	43222610-HS-001	Hub/Switches					0	0.00					0	0.00							0	0.00	0.00	0.00	0.00		
20	43222609-NR-001	Network Routers					0	0.00					0	0.00							0	0.00	0.00	0.00	0.00		
21	43222640-WA-P01	Wireless Access Point					0	0.00					0	0.00							0	0.00	0.00	0.00	0.00		
22	43211711-SF-001	Scanner, Flatbed					0	0.00					0	0.00							0	0.00	0.00	0.00	0.00		
23	45111601-WP-P01	Wireless Pointing Device / Laser Pointer					0	0.00					0	0.00							0	0.00	0.00	0.00	0.00		
24	81132306-MF-P01	Multi Function PRINTER					0	0.00					0	0.00							0	0.00	0.00	0.00	0.00		

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue for of 30 April 2022	Total Amount for the year										
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug				Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT		
25	39121011-UP-S01 UNINTERRUPTIBLE POWER SUPPLY (UPS)		2	2	2	6	18,000.00	2	2	2	6	18,000.00	2	2	2	6	18,000.00	2	2	2	6	18,000.00	24.00	3000.00	72000.00		
26	43191501-MP-001 Mobile Phone					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00		
27	43211711-SC-001 Scanner, Colored, Double sided, feeder type					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00		
28	53121601-G8-001 GO BAG, for disaster relief, rescue operations					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00		
29	60104701-SP-001 Solar Panel					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00		
30	46161604-LV-L01 Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00		
31	26111607-CC-S01 Charge Controller and DC Inverter for Solar Panel					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00		
32	46181502-BF-V01 Bullet proof vest					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00		
33	25172502-WV-001 Wheels, _____ (type of vehicle)					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00		
34	40161513-FF-001 Fuel Filters					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00		
35	48101710-DW-F01 Drinking Water/ Fountain					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00		
36	26111729-AB-001 Auto Battery					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00		
COMMON ELECTRICAL SUPPLIES																											
	1C-3.5mm² (#12AWG) THHN/THWN-2 Wire (150m)	box	2	0	0	2	6,200.00	2	0	0	2	6,200.00	2	0	0	2	6,200.00	2	0	0	2	6,200.00	8.00	3,100.00	24800.00		
	1C-5.5mm² (#10AWG) THHN/THWN-2 Wire (150m)	box	1	0	0	1	5,800.00	1	0	0	1	5,800.00	1	0	0	1	5,800.00	1	0	0	1	5,800.00	4.00	5,800.00	23200.00		
	1C-8.6mm² (#8AWG) THHN/THWN-2 Wire (150m)	box	1	0	0	1	7,500.00	0	0	0	0	0.00	1	0	0	1	7,500.00	0	0	0	0	0.00	2.00	7,500.00	15000.00		
	#16AWG Flat Cord Wire (150m)	box	1	1	0	2	10,500.00	1	1	0	2	10,500.00	1	1	0	2	10,500.00	1	1	0	2	10,500.00	8.00	5,250.00	42000.00		
	Single wire 1.0mm² (150m)	box	1	0	0	1	2,500.00	1	0	0	1	2,500.00	1	0	0	1	2,500.00	1	0	0	1	2,500.00	4.00	2,500.00	10000.00		
	Reel type extension cord outlet (30m)	unit	2	0	0	2	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	3,000.00	6000.00		
	2 port RJ45 outlet telephone jack wall mounted	pcs	25	0	0	25	5,000.00	25	0	0	25	5,000.00	25	0	0	25	5,000.00	25	0	0	25	5,000.00	100.00	200.00	20000.00		
	RJ45 Connector	pack	1	0	0	1	700.00	0	0	0	0	0.00	1	0	0	1	700.00	0	0	0	0	0.00	2.00	700.00	1400.00		
	2-Gang Universal Outlet (flush type) with faceplate frame and cover	pcs	25	0	0	25	7,000.00	25	0	0	25	7,000.00	25	0	0	25	7,000.00	25	0	0	25	7,000.00	100.00	280.00	28000.00		
	2-Gang Outlet (surface type)	pcs	25	0	0	25	3,000.00	25	0	0	25	3,000.00	25	0	0	25	3,000.00	25	0	0	25	3,000.00	100.00	120.00	12000.00		
	3-Gang Outlet (surface type)	pcs	25	0	0	25	4,250.00	25	0	0	25	4,250.00	25	0	0	25	4,250.00	25	0	0	25	4,250.00	100.00	170.00	17000.00		
	PVC Utility Box	pcs	25	0	0	25	3,025.00	25	0	0	25	3,025.00	25	0	0	25	3,025.00	25	0	0	25	3,025.00	100.00	121.00	12100.00		
	1 Gang Ethernet Cable Jack outlet wall mounted	set	20	0	0	20	12,000.00	20	0	0	20	12,000.00	20	0	0	20	12,000.00	20	0	0	20	12,000.00	80.00	600.00	48000.00		
	Modular Telephone Box	pc	10	0	0	10	400.00	10	0	0	10	400.00	10	0	0	10	400.00	10	0	0	10	400.00	40.00	40.00	1600.00		
	Ethernet cable cat6 (305m)	box	1	0	0	1	7,600.00	1	0	0	1	7,600.00	1	0	0	1	7,600.00	1	0	0	1	7,600.00	4.00	7,600.00	30400.00		
	4/C #22 AWG interior drop wire for telephone line (150m)	box	1	0	0	1	2,100.00	1	0	0	1	2,100.00	1	0	0	1	2,100.00	1	0	0	1	2,100.00	4.00	2,100.00	8400.00		
	Ground Rubber Plug	pc	25	0	0	25	1,875.00	25	0	0	25	1,875.00	25	0	0	25	1,875.00	25	0	0	25	1,875.00	100.00	75.00	7500.00		
	Spiral tube 1/4"	mtr	25	0	0	25	1,500.00	25	0	0	25	1,500.00	25	0	0	25	1,500.00	25	0	0	25	1,500.00	100.00	60.00	6000.00		
	Spiral tube 1"	mtr	25	0	0	25	2,500.00	25	0	0	25	2,500.00	25	0	0	25	2,500.00	25	0	0	25	2,500.00	100.00	100.00	10000.00		
	cabie ties 4"	packs	10	0	0	10	1,000.00	10	0	0	10	1,000.00	10	0	0	10	1,000.00	10	0	0	10	1,000.00	40.00	100.00	4000.00		
	Self Adhesive Cable Tie Mounts	packs	5	0	0	5	850.00	5	0	0	5	850.00	5	0	0	5	850.00	5	0	0	5	850.00	20.00	170.00	3400.00		



Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q2 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT							
duct tape 2"	rolls	5	0	0	5	2,500.00	5	0	0	5	2,500.00	5	0	0	5	2,500.00	5	0	0	5	2,500.00	20.00	500.00	10000.00				
1/2" flexible corrugated pipe	mtr	25	0	0	25	275.00	25	0	0	25	275.00	25	0	0	25	275.00	25	0	0	25	275.00	100.00	11.00	1100.00				
Cable Duct Plastic Molding 1/2"x3m	pcs	30	0	0	30	2,100.00	30	0	0	30	2,100.00	30	0	0	30	2,100.00	30	0	0	30	2,100.00	120.00	70.00	8400.00				
plastic molding 2"x3m	pcs	30	0	0	30	3,300.00	30	0	0	30	3,300.00	30	0	0	30	3,300.00	30	0	0	30	3,300.00	120.00	110.00	13200.00				
mica tube 3/8"	mtr	25	0	0	25	1,000.00	25	0	0	25	1,000.00	25	0	0	25	1,000.00	25	0	0	25	1,000.00	100.00	40.00	4000.00				
Electrical Plastic Tape	rolls	10	0	0	10	1,200.00	10	0	0	10	1,200.00	10	0	0	10	1,200.00	10	0	0	10	1,200.00	40.00	120.00	4800.00				
Electrical Rubber Tape	rolls	10	0	0	10	1,600.00	10	0	0	10	1,600.00	10	0	0	10	1,600.00	10	0	0	10	1,600.00	40.00	160.00	6400.00				
COMMON OFFICE EQUIPMENT																												
1. 44111905-WB-N01	White Board with stand	piece	5	0	0	5	35,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	7,000.00	35000.00			
COMMON OFFICE SUPPLIES																												
1.	ID Lace and ID Jacket for Officials and Employees	lot	1	0	0	1	50,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	50,000.00	50000.00			
2.	Manual Dater	lot	20	0	0	20	50,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	2,500.00	50000.00			
3.	Ballpen black, blue and red	piece	100	100	100	300	3,600.00	100	100	100	300	3,600.00	100	100	100	300	3,600.00	100	100	100	300	3,600.00	1,200.00	12.00	14400.00			
4.	Sign Pen 1.0 black and blue	piece	36	36	36	108	8,640.00	36	36	36	108	8,640.00	36	36	36	108	8,640.00	36	36	36	108	8,640.00	432.00	80.00	34560.00			
5.	Sign Pen 0.5 black and blue	piece	36	36	36	108	8,100.00	36	36	36	108	8,100.00	36	36	36	108	8,100.00	36	36	36	108	8,100.00	432.00	75.00	32400.00			
PAPER MATERIALS AND PRODUCTS																												
1.	Corrugated Box	piece	100	100	50	250	8,750.00	100	100	50	250	8,750.00	100	100	50	250	8,750.00	100	100	50	250	8,750.00	1,000.00	35.00	35000.00			
2.	Specialty Paper, A4	deck	75	75	75	225	303,750.00	75	75	75	225	303,750.00	75	75	75	225	303,750.00	75	75	75	225	303,750.00	900.00	1,350.00	1215000.00			
3.	Computerized Official Receipt	book	10	10	5	25	120,000.00	10	10	5	25	120,000.00	10	10	5	25	120,000.00	10	10	5	25	120,000.00	100.00	4,800.00	48000.00			
4.	Manual Official Receipt	booklet	90	80	80	250	30,000.00	90	80	80	250	30,000.00	90	80	80	250	30,000.00	90	80	80	250	30,000.00	1,000.00	120.00	120000.00			
5.	Bookbinding of SEC Documents	lot	1	0	0	1	50,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	50,000.00	50000.00			
6.	Case Folder Hardbound	lot	1	0	0	1	100,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	100,000.00	100000.00			
7.	SEC Service Stamp	piece	3800	3700	3700	11200	19,600.00	3800	3700	3700	11200	19,600.00	3800	3700	3700	11200	19,600.00	3800	3700	3700	11200	19,600.00	44,800.00	1.75	78400.00			
LIGHTING AND FIXTURES AND ACCESSORIES																												
1.	39112102-LB-B01	LED bulb 9watts	piece	2	2	2	6	660.00	2	2	2	6	660.00	2	2	2	6	660.00	2	2	2	6	660.00	24.00	110.00	2,640.00		
2.	LED Tube 100-277V 18W (daylight)	piece	7	7	7	21	17,850.00	7	7	7	21	17,850.00	7	7	7	21	17,850.00	7	7	7	21	17,850.00	84.00	850.00	71,400.00			
3.	Flourescent lamp 18W	piece	20	20	10	50	4,200.00	20	20	10	50	4,200.00	20	20	10	50	4,200.00	20	20	10	50	4,200.00	200.00	84.00	16,800.00			
4.	Flourescent lamp 36W	piece	20	20	10	50	3,450.00	20	20	10	50	3,450.00	20	20	10	50	3,450.00	20	20	10	50	3,450.00	200.00	69.00	13,800.00			
5.	High Frequency Electronic Ballast 1x36W (single)	piece	20	20	10	50	20,000.00	20	20	10	50	20,000.00	20	20	10	50	20,000.00	20	20	10	50	20,000.00	200.00	400.00	80,000.00			
6.	High Frequency Electronic Ballast 2x36W (double)	piece	20	20	10	50	32,450.00	20	20	10	50	32,450.00	20	20	10	50	32,450.00	20	20	10	50	32,450.00	200.00	649.00	129,800.00			
7.	High Frequency Electronic Ballast 1x18W (single)	piece	20	20	10	50	14,000.00	20	20	10	50	14,000.00	20	20	10	50	14,000.00	20	20	10	50	14,000.00	200.00	280.00	56,000.00			
ELECTRICAL EQUIPMENTS																												
1.	Catye Cable	roll	1	0	0	1	7,000.00	1	0	0	1	7,000.00	1	0	0	1	7,000.00	1	0	0	1	7,000.00	4.00	7,000.00	28,000.00			
CONSUMABLES																												

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2022)	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
1	Parts and consumables for Scanning Machines	lot	1	0	0	1	300,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	300,000.00	300000.00		
2	Parts and consumables for Kyocera Printers	lot	1	0	0	1	500,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	500,000.00	500000.00		
3	Parts and consumables for P91 0m300c/400c/475c	lot	1	0	0	1	60,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	60,000.00	60000.00		
4	Consumables for Brother Printers	lot	1	0	0	1	120,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	120,000.00	120000.00		
5	Parts and consumables for digital duplicating machine	lot	1	0	0	1	400,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	400,000.00	400000.00		
6	Parts and consumables for Fuji Xerox Printers	lot	1	0	0	1	60,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	60,000.00	60000.00		
7	Parts and consumables for ID Card Printer	lot	1	0	0	1	60,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	60,000.00	60000.00		
8	Parts and consumables for HP Printers	lot	1	0	0	1	60,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	60000.00	60000.00		
COMMON VEHICLE TOOLS																											
1	Heavy Duty Mechanic Tools, Sockets and Wrenches	set	1	0	0	1	14,900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	14900.00	14900.00		
PERSONAL PROTECTIVE EQUIPMENT																											
1	SURGICAL MASK, 3-ply	piece	8800	8800	8800	26400	52,800.00	8800	8800	8800	26400	52,800.00	8800	8800	8800	26400	52,800.00	8800	8800	8800	26400	52,800.00	105,600.00	2.00	211200.00		




Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT							
2	KH95 FACE MASK	piece	50	50	50	150	3,000.00	50	50	50	150	3,000.00	50	50	50	150	3,000.00	50	50	50	150	3,000.00	600.00	20.00	12000.00				
A. TOTAL																									14,159,616.22				
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																									1,415,961.62				
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																													
D. GRAND TOTAL (A + B+ C)																									15,575,577.84				
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																													


We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


 R. MUALD C. PADILLA
 OIC-Director, IRAD

Certified Funds Available / Certified Appropriate Funds Available: Approved by:


 ADE ADELINA BANARIA
 Director, FMD


 EMILIO B. AJUNO
 Chairperson

Date Prepared: 13 August 2021