

## Bids and Awards Committee

### BID BULLETIN NO. 1

#### SUPPLY OF SERVICES FOR DOCUMENT CONVERSION TO DIGITAL FORMAT OF AUDITED FINANCIAL STATEMENT AND GENERAL INFORMATION SHEET

All Prospective Bidders are hereby informed of the following amendments to the SEC Bidding Document:

#### CLARIFICATIONS:

Item No.	SEC Requirements	Amendments/Responses
<b>SECTION I : Invitation to Bid</b>		
<b>Page 10 Item No. 7 &amp; 9</b>	Deadline for submission of bid shall be on or before <b>March 4, 2022</b> , 1:00 p.m at the Executive Lounge, 3 <sup>rd</sup> Fl., Secretariat Bldg. PICC Complex, Pasay City	Deadline for submission of bid shall be on or before <b>March 4, 2022</b> , 1:00 p.m at the Executive Lounge, 3 <sup>rd</sup> Fl., Secretariat Bldg. PICC Complex, Pasay City  Bid Opening shall be on <b>March 7, 2022</b> , 1:00 p.m at the Executive Lounge, 3 <sup>rd</sup> Fl., Secretariat Bldg. PICC Complex, Pasay City
<b>SECTION VII : Technical Specifications</b>		
<b>VI.A Contractor/Service Provider Page 35 Item No. 10</b>	The Service Provider must be able to encode the required information/index fields as indicated in Section V – letter b. In addition, the fund balance for AFS of non-stock corporations and gross revenue for stock corporation should also be encoded and also to identify from GIS if the company is a microfinance entity.	Delete, not required
<b>Item No. 13</b>	The SP shall provide an output that is readily uploadable to SEC's i-View, SP's output must	The SP shall provide an output that is readily uploadable to SEC's i-View, SP's output must be placed in <b>USB Flash Drive</b> to be delivered to SEC

<p><b>VII. Conversion Procedure</b> <b>Page 37 Item No. 22</b></p> <p><b>Page 39 Annex B</b></p>	<p>be placed in two (2) <b>CD's</b>, both master copy to be delivered to SEC Personnel</p> <p>Prepare <b>CDs</b> based on the packing requirements. (as applicable)</p> <p>Convert Paper Documents to digital format using high speed scanner that is compatible to the existing system. Output must be in <b>2 CDs (both master copy)</b></p>	<p>Personnel</p> <p>Prepare <b>USB Flash Drive</b> based on the packing requirements. (as applicable)</p> <p>Convert Paper Documents to digital format using high speed scanner that is compatible to the existing system. Output must be in <b>USB Flash Drive</b></p>
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**This Bid Bulletin No.1 shall form an integral part of the Bidding Document.**

**February 23, 2022**

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