

**BIDS AND AWARDS COMMITTEE**

**BID BULLETIN NO. 1**

This Bid Bulletin is issued to amend/clarify items in the Bidding Documents for the **SUBSCRIPTION TO ONLINE DOCUMENT RETRIEVAL SYSTEM, Public Bidding No. 2023-003.**

REFERENCE	CLARIFICATION
<p>Section III. Bid Data Sheet <i>Clause 5.3</i> <i>Page 19</i></p> <p>For this purpose, contracts similar to the Project shall be any contract for a document retrieval system which is completed within five (5) years prior to the deadline for the submission and receipt of bids.</p>	<p>Question: May we request to modify/change the SLCC into Information System, Information Technology or Any Development System?</p> <p>Response: We maintain the definition as originally stated. Nonetheless, the similarity of the project/contract you will submit as SLCC can be established during the bid evaluation and post-qualification procedure, based on the attachments and other pertinent documents you will provide.</p>
<p>Section VII. Technical Specifications <i>Project Objective #3</i> <i>Page 27</i></p> <p>To provide an automatic migration process of existing digitized documents to the ODRS to make all documents available online</p>	<p>Question: What is the expected file size of migration? What is the expected SLA of migration on a daily basis?</p> <p>Response: The expected file size is 20 to 25 terabytes.</p> <p>All the documents in the current system must be migrated within forty-five (45) days from project commencement.</p>
<p>Section VII. Technical Specifications <i>Project Objective #4</i> <i>Page 27</i></p> <p>To provide a system that is compatible with different platforms.</p>	<p>Question: What is the existing platform? Web or desktop?</p> <p>Response: Our existing platform is web-based Linux.</p>
<p>Section VII. Technical Specifications <i>Functionalities #1</i> <i>Page 27</i></p> <p>Standard document conversion stages of reviews and validations.</p>	<p>Question: Is it per user review after the upload? Or Quality Assurance review of conversion during the migration?</p> <p>Response: Quality assurance review will be done during the conversion to ensure the completeness of the uploaded documents.</p>
<p>Technical Specifications <i>Specifications – Document Conversion</i> <i>Page 28</i></p> <p>The system must be able to interface with the On-line Document Retrieval System for automatic uploading of captured documents.</p>	<p>Question: Is this a synchronization process from capture to upload? Is this a Multi-Functional Printer features? Or a traditional scanner? Or a traditional will be manual uploading?</p> <p>Response: There will be a manual uploading of captured documents into the system.</p>
<p>Technical Specifications <i>Specifications – Document Migration Module</i> <i>Page 29</i></p> <p>Must be able to accommodate at least 300</p>	<p>Question: Concurrent users are based on the hardware capacity and connection speed, what are the existing hardware specs and allocated internet speed?</p>

simultaneous users to search and view the scanned/imaged documents The system shall impose no limit on the number of documents stored or the number of users accessing them.	Response: We have at least 64 gigabytes memory with 16 core processor and 36 bps.
Technical Specifications Specifications – Document Retrieval Module Page 30 - 31  The system shall have an advanced compression technology that enables real time storage and retrieval.	Question: What is the preferred compression algorithm? Or any will do? Do you have a compression algorithm preferred, or any will do?  Response: Any algorithm will do.
Technical Specifications Service Level Agreement Page 32  Response Time for Search must be at least two (2) seconds but not more than five (5) seconds.	Question: The speed of retrieval is based on the Hardware and Internet Speed. What is the bandwidth limit per user?  Response: We have at least 64 gigabytes memory with 16 core processor and 36 bps.
Technical Specifications Other Requirements Page 32-33	Question: Is the SEC providing the hardware for ODRS?  Response: We are not providing the hardware.
Technical Specifications Other Requirements Page 32-33	Question: What is the expected digitization volume per annum?  Response: Our expected digitization volume per annum is 10 Million pages.

Provisions in the bidding documents that are in conflict with this Bulletin are deemed revised/amended. For guidance and information of all concerned.

February 20, 2023

For the Bids and Awards Committee:

  
**ARMANDO A. PAN, JR.**  
 Chairman