

AMENDED ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

APP-CSE 2023 FORM as of September 14, 2022

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022, the APP-CSE for FY 2023 must be submitted on or before 30 September 2022.

Department/Bureau/Office: SECURITIES AND EXCHANGE COMMISSION
 Region: Head Office
 Address: SEC Headquarters, 700 Masad Avenue, Sucena Village, Brgy. San Agustin, Manila

Agency Code/UA/C: 88
 Organization Type: National Government Agency

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Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (as of 29 July 2022)	Total Amount for the year											
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug				Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOSITS)																											
ALCOHOL OR ACETONE BASED ANTISEPTICS																											
1	12191601-AL-ED4	ALCOHOL, Ethyl, 500 ml	bottle	823	0	0	823	39,380.55	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	823	47.85	39,380.55		
2	12191601-AL-ED3	ALCOHOL, Ethyl, 1 Gallon	gallon	0	800	0	800	264,440.00	800	0	0	0	800	264,440.00	800	0	0	800	264,440.00	800	0	0	800	264,440.00	3200	330.55	1,057,760.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
3	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, A4	piece	64	12	17	93	3,060.63	19	12	17	48	1,579.68	24	12	17	53	1,744.23	19	12	17	48	1,579.68	242	32.91	7,964.22	
4	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, legal	piece	76	12	17	105	3,817.80	16	12	17	45	1,636.20	21	12	17	50	1,818.00	16	12	17	45	1,636.20	245	36.36	8,908.20	
5	60121534-ER-P01	ERASER, plastic/ rubber	piece	800	0	0	800	3,576.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	800	4.47	3,576.00	
6	60121524-SP-G01	SIGN PEN, Black, liquid or gel	piece	875	444	565	1884	41,824.80	595	472	494	1561	34,654.20	838	444	557	1839	40,825.80	582	464	488	1532	34,010.40	6816	22.20	151,315.20	
7	60121524-SP-G02	SIGN PEN, Blue, liquid or gel	piece	650	296	430	1376	30,547.20	625	327	349	1301	28,882.20	543	296	409	1249	27,705.60	594	319	336	1249	27,727.80	5174	22.20	114,862.80	
8	60121524-SP-G03	SIGN PEN, Red, liquid or gel	piece	100	0	0	100	2,220.00	100	0	0	100	2,220.00	100	0	0	100	2,220.00	100	0	0	100	2,220.00	400	22.20	8,880.00	
9	60121124-WR-P01	WRAPPING PAPER, kraft, 50 sheets per pack	pack	7	0	2	9	1,450.80	0	0	2	2	322.40	12	0	0	12	1,934.40	0	0	2	2	322.40	25	161.20	4,030.00	
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
10	4511517-OO-C02	DOCUMENT CAMERA, 8 MP	unit	4	0	0	4	94,494.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	23,623.60	94,494.40	
11	4511609-MM-P01	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.)	unit	10	0	0	10	165,880.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	16,588.00	165,880.00	
BATTERIES AND CELLS AND ACCESSORIES																											
12	26111702-BT-A02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	257	86	137	480	9,835.20	178	86	137	401	8,216.49	222	85	135	442	9,056.98	168	76	76	320	6,556.80	1643	20.49	33,665.07	
13	26111702-BT-A01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	190	76	104	370	6,785.80	145	76	104	325	5,960.50	166	75	102	343	6,290.62	135	66	73	274	5,025.16	1312	18.34	24,062.08	
14	26111702-BT-A03	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	36	1	1	38	3,655.60	2	1	1	4	384.80	2	1	1	4	384.80	2	1	1	4	384.80	50	96.20	4,810.00	
CLEANING EQUIPMENT AND SUPPLIES																											
15	47131812-AF-A01	AIR FRESHENER, Aerosol type, 150g	can	75	0	0	75	6,123.00	75	0	0	75	6,123.00	75	0	0	75	6,123.00	75	0	0	75	6,123.00	300	81.64	24,492.00	
16	47131604-BR-S01	BROOM, Soft (Walls/Tambo)	piece	0	0	0	0	0.00	2	0	0	2	272.48	3	0	0	3	408.72	1	0	0	1	136.24	6	136.24	817.44	
17	47131604-BR-T01	BROOM, Stick (Walls/Ting-ting)	piece	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	22.78	0	0	0	0	0.00	1	22.78	22.78	
18	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal, 900ml - 1000ml	bottle	0	0	0	0	0.00	2	2	2	6	249.60	3	2	2	7	291.20	1	1	1	3	124.80	16	41.60	665.60	
19	47131805-CL-P01	CLEANSER, Scouring Powder, 350g	can	0	0	0	0	0.00	1	1	1	3	71.76	2	1	1	4	95.68	1	1	1	3	71.76	10	23.92	239.20	
20	47131811-DE-B02	DETERGENT BAR, 140g as packed	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8.30	0.00	
21	47131811-DE-P03	DETERGENT POWDER, all purpose, 1kg	pouch	0	0	0	0	0.00	2	2	2	6	324.48	2	2	2	6	324.48	2	2	2	6	324.48	18	54.08	973.44	
22	47131803-DS-A01	DISINFECTANT SPRAY, Aerosol type, 400g	can	12	12	12	36	5,036.04	12	12	12	36	5,036.04	12	12	12	36	5,036.04	12	12	12	36	5,036.04	144	139.89	20,144.16	
23	47131601-DU-P01	DUST PAN, rigid non-breakable plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	27.64	0	0	0	0	0.00	1	27.64	27.64	
24	47131802-FW-P02	FLOOR WAX, paste type, red, 2kg	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00	
25	47131830-FC-A01	FURNITURE CLEANER, Aerosol type, 300ml	can	6	6	6	18	2,162.16	6	6	6	18	2,162.16	6	6	6	18	2,162.16	6	6	6	18	2,162.16	72	120.12	8,648.64	
26	73101612-HS-L01	LIQUID HAND SOAP, 500ml	bottle	64	0	0	64	2,748.80	51	19	19	89	3,822.55	54	21	21	96	4,123.20	29	17	17	63	2,705.85	312	42.95	13,400.40	
27	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic, 30 liters capacity	unit	3	0	1	4	9,152.00	0	0	0	0	0.00	1	0	0	1	2,888.00	0	0	0	0	0.00	5	2,888.00	11,440.00	
28	47131613-MP-H02	MOPHANDLE, heavy duty	piece	17	12	13	42	5,241.60	1	0	0	1	124.80	3	0	0	3	374.40	1	0	0	1	124.80	47	5,865.60		
29	47131619-MP-R01	MOPHEAD, made of rayon	piece	17	13	15	45	5,512.95	3	1	1	5	612.55	3	1	1	5	612.55	2	1	1	4	490.04	59	122.51	7,228.09	

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year						
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct				Nov	Dec	Q4	Q4 amount		
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct				Nov	Dec	Q4	Q4 amount		
30	47131501-RG-C01	RAGS, all cotton, 1 kilo per bundle	bundle	32	24	29	85	4,516.90	4	3	3	10	531.40	7	3	3	13	690.82	3	3	9	478.26	117	53.14	6,217.38		
31	47131602-SC-N01	SCOURING PAD, 5 pieces per pack	pack	85	77	77	239	13,845.27	3	2	2	7	405.51	4	2	2	8	463.44	2	2	2	6	347.58	260	57.93	15,061.80	
32	47121701-TB-P04	TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack	pack	96	92	97	285	41,051.40	20	17	17	54	7,778.16	16	13	13	42	6,049.68	12	9	9	30	4,321.20	411	144.04	59,200.44	
33	47121702-WB-P01	WASTEBASKET, rigid plastic	piece	20	0	0	20	638.20	20	0	0	20	638.20	20	0	0	20	638.20	20	0	0	20	638.20	80	31.91	2,552.80	
COLOR COMPOUNDS AND DISPERSIONS																											
34	12171703-SI-P01	INK, for stamp pad, 50ml	bottle	175	10	30	215	6,215.65	126	14	34	174	5,030.34	122	14	24	160	4,625.60	110	14	24	148	4,278.68	697	28.91	20,150.27	
CONSUMER ELECTRONICS																											
35	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	9	0	0	9	66,032.44	0	0	1	1	7,339.16	0	0	0	0	0.00	0	0	0	0	0.00	10	7,339.16	73,391.60	
FACE MASK																											
36	42131713-SM-M06	FACE MASK, 3 ply, fifty (50) pieces per box	box	1000	1000	1000	3000	232,500.00	1000	1000	1000	3000	232,500.00	1000	1000	1000	3000	232,500.00	1000	1000	1000	3000	232,500.00	12000	77.50	930,000.00	
FILMS																											
37	13111203-AC-P01	ACETATE, 50 meters	roll	5	2	2	9	8,728.92	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	9	969.88	8,728.92	
38	13111201-CF-P01	CARBON FILM, A4, 100 sheets per box	box	5	2	3	10	2,210.00	3	1	2	6	1,326.00	2	1	2	5	1,105.00	2	1	0	3	663.00	24	221.00	5,304.00	
39	13111201-CF-P02	CARBON FILM, Legal, 100 sheets per box	box	15	6	8	29	6,917.66	3	1	4	8	1,908.32	4	1	2	7	1,669.78	3	1	0	4	954.16	48	238.54	11,449.92	
FIRE FIGHTING EQUIPMENT																											
40	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	20	0	0	20	22,880.00	0	0	0	0	0.00	1	0	0	1	1,144.00	0	0	0	0	0.00	21	1,144.00	24,024.00	
41	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	15	0	0	15	84,198.75	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	5,613.25	84,198.75	
FLAG OR ACCESSORIES																											
42	55121905-PH-P01	PHILIPPINE NATIONAL FLAG	piece	14	0	0	14	3,987.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	14	284.84	3,987.76	
FURNITURE AND FURNISHINGS																											
43	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	5	1	5	11	3,821.51	1	1	5	7	2,431.87	0	0	4	4	1,389.64	0	0	0	0	0.00	22	347.41	7,643.02	
44	56101504-CM-W01	MONOBLOC CHAIR, white	piece	24	0	4	28	9,657.76	0	0	4	4	1,379.68	24	0	4	28	9,657.76	0	0	0	0	0.00	60	344.92	20,695.20	
45	56101519-TM-S01	MONOBLOC TABLE, white, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00	
46	56101519-TM-S02	MONOBLOC TABLE, beige, 4 seater capacity	unit	1	0	0	1	1,248.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,248.00	1,248.00	
HEATING AND VENTILATION AND AIR CIRCULATION																											
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00	
48	40101604-EF-D01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	1,109.68	0	0	0	0	0.00	1	1,109.68	1,109.68	
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	11	0	0	11	9,425.46	0	0	0	0	0.00	1	0	0	1	856.86	0	0	0	0	0.00	12	856.86	10,282.32	
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	768.56	0.00	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
51	43211507-DSK01	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00	
52	43211507-DSK02	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40	0.00	
53	43201807-HD-X02	EXTERNAL HARD DRIVE, 1TB	unit	30	0	0	30	139,620.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	2,792.40	139,620.00	
54	43211503-LAP01	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00	0.00	
55	43211503-LAP02	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00	
56	43211708-MO-C01	MOUSE, OPTICAL, USB connection type	unit	6	6	6	18	2,695.68	6	6	6	18	2,695.68	6	6	6	18	2,695.68	6	6	6	18	2,695.68	72	149.76	10,792.72	
57	43212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38,100.92	0.00	
58	43212102-PR-G01	PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	unit	1	0	0	1	10,189.92	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	10,189.92	10,189.92	
59	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,636.89	0.00	
LIGHTING AND FIXTURES AND ACCESSORIES																											
60	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	30	0	0	30	3,780.50	0	0	0	0	0.00	45	0	0	45	3,402.45	0	0	0	0	0.00	95	75.61	7,182.95	
61	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	29	2	22	53	10,908.46	7	12	2	21	4,322.22	13	2	2	17	3,498.94	5	0	0	5	1,029.10	96	205.82	19,758.76	
MANUFACTURING COMPONENTS AND SUPPLIES																											
62	31201610-GL-S01	GLUE, all-purpose, 200 grams	jar	50	0	0	50	3,336.00	12	12	12	36	2,545.92	12	12	12	36	2,545.92	12	12	12	36	2,545.92	156	70.72	11,173.76	
63	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	47	8	8	63	1,420.65	21	8	8	37	834.35	24	3	3	30	676.50	20	7	7	34	766.70	184	22.55	3,688.20	
64	31151804-SW-S01	STAPLE WIRE, standard	box	527	99	253	879	20,885.04	336	99	253	688	16,346.88	396	69	223	688	16,346.88	325	93	247	665	15,800.40	2920	23.76	69,379.20	
65	31201502-TA-E01	TAPE, electrical	roll	27	6	16	49	953.05	7	6	6	19	369.55	6	1	6	13	252.85	6	6	6	18	350.10	99	19.45	1,925.55	
66	31201503-TA-M01	TAPE, masking, 24mm	roll	100	0	0	100	6,188.00	100	0	0	100	6,188.00	100	0	0	100	6,188.00	100	0	0	100	6,188.00	400	61.88	24,752.00	
67	31201503-TA-M02	TAPE, masking, 48 mm	roll	12	3	8	23	2,786.68	12	2	2	16	1,938.56	12	1	1	14	1,696.24	12	1	1	14	1,696.24	67	121.16	8,117.72	
68	31201517-TA-P01	TAPE, packaging, 48 mm	roll	248	139	124	511	11,425.96	181	137	122	440	9,838.40	146	104	197	447	9,994.92	171	115	120	406	9,078.16	1804	22.36	40,337.44	
69	31201512-TA-T01	TAPE, transparent, 24mm	roll	259	90	96	445	4,975.10	200	82	87	369	4,125.42	188	62	67	317	3,544.06	181	80	87	348	3,890.64	1479	11.18	16,535.22	
70	31201512-TA-T02	TAPE, transparent, 48 mm	roll	89	45	45	179	4,040.03	48	37	37	122	2,753.54	54	37	37	128	2,888.96	41	35	35	111	2,505.27	540	22.57	12,187.80	
71	31151507-TW-P01	TWINE, plastic	roll	47	33	38	118	7,861.16	43	33	38	114	7,594.68	35	31	31	97	6,462.14	33	33	33	99	6,595.38	428	66.62	28,513.38	

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		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount																						
MEASURING AND OBSERVING AND TESTING EQUIPMENT																																														
72	4111604-RU-P02	RULER, plastic, 450 mm	piece	50	4	26	80	1,331.20	14	2	6	22	366.00	43	0	0	43	715.52	4	7	2	13	216.32	158	16.64	2,629.12																				
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																																														
73	44121612-BL-P01	BLADE, for general purpose cutter/utility knife, 10 pieces per tube	tube	17	1	0	18	266.76	6	1	0	7	103.74	5	1	0	6	88.92	6	0	0	6	88.92	37	14.82	548.34																				
74	44101602-PB-M01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	6	0	0	6	57,208.32	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	9,534.72	57,208.32																				
75	44101807-CA-C01	CALCULATOR, Compact	unit	60	0	0	60	15,974.40	10	0	0	10	2,662.40	10	0	0	10	2,662.40	10	0	0	10	2,662.40	90	2,662.40	23,961.60																				
76	44121710-CH-W01	CHALK, white enamel, 100 pieces per box	box	3	0	0	3	98.91	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	32.97	98.91																				
77	44122105-BF-C01	CLIP, backfold, 19mm	box	60	60	60	180	1,569.60	60	60	60	180	1,569.60	60	60	60	180	1,569.60	60	60	60	180	1,569.60	720	8.72	6,278.40																				
78	44122105-BF-C02	CLIP, backfold, 25mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.75	0.00																				
79	44122105-BF-C03	CLIP, backfold, 32mm	box	60	60	60	180	4,600.80	60	60	60	180	4,600.80	60	60	60	180	4,600.80	60	60	60	180	4,600.80	720	25.56	18,403.20																				
80	44122105-BF-C04	CLIP, backfold, 50mm	box	60	60	60	180	10,087.20	60	60	60	180	10,087.20	60	60	60	180	10,087.20	60	60	60	180	10,087.20	720	56.04	40,348.80																				
81	44121801-CT-R02	CORRECTION TAPE, 8 meters	piece	250	250	250	750	8,647.50	250	250	250	750	8,647.50	250	250	250	750	8,647.50	250	250	250	750	8,647.50	3000	11.53	34,590.00																				
82	44121612-CU-M02	CUTTER/UTILITY KNIFE, for general purpose	piece	45	0	4	49	1,638.07	3	0	2	5	167.15	7	0	2	9	300.87	6	0	2	8	267.44	71	33.43	2,373.53																				
83	44115151-OP-B01	DATA FILE BOX	piece	192	21	26	239	18,450.80	49	16	11	76	5,867.20	50	0	0	50	3,860.00	44	16	16	76	5,867.20	441	77.20	34,045.20																				
84	44122011-DF-P01	DATA FOLDER	piece	363	95	112	570	39,124.80	110	95	112	317	21,758.88	115	83	100	298	20,454.72	72	67	84	223	15,306.72	1408	68.64	96,645.12																				
85	44103202-DS-M01	DATING AND STAMPING MACHINE	piece	43	0	10	53	24,059.88	10	0	0	10	4,539.60	0	0	0	0	0.00	0	0	0	0	0.00	63	453.96	28,599.48																				
86	44121506-EN-D01	ENVELOPE, Documentary, A4, 500 pieces per box	box	10	0	0	10	7,644.00	10	0	0	10	7,644.00	10	0	0	10	7,644.00	10	0	0	10	7,644.00	40	764.40	30,576.00																				
87	44121506-EN-D02	ENVELOPE, Documentary, legal, 500 pieces per box	box	10	0	0	10	9,807.20	10	0	0	10	9,807.20	10	0	0	10	9,807.20	10	0	0	10	9,807.20	40	980.72	39,228.80																				
88	44121506-EN-K01	ENVELOPE, Expanding, Kraft, 100 pieces per box	box	5	0	0	5	3,692.00	5	0	0	5	3,692.00	5	0	0	5	3,692.00	5	0	0	5	3,692.00	20	738.40	14,768.00																				
89	44121506-EN-K02	ENVELOPE, Expanding, Plastic	piece	12	12	12	36	1,097.64	12	12	12	36	1,097.64	12	12	12	36	1,097.64	12	12	12	36	1,097.64	144	30.49	4,390.56																				
90	44121506-EN-M02	ENVELOPE, Mailing, 500 pieces per box	box	6	6	6	18	7,785.36	6	6	6	18	7,785.36	6	6	6	18	7,785.36	6	6	6	18	7,785.36	72	432.52	31,141.44																				
91	44121504-EN-W02	ENVELOPE, Mailing, with window, 500 pieces per box	box	20	20	20	60	29,328.00	20	20	20	60	29,328.00	20	20	20	60	29,328.00	20	20	20	60	29,328.00	240	488.80	117,312.00																				
92	44119192-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	49	1	5	55	627.55	1	1	1	3	34.23	1	0	0	1	11.41	1	1	1	3	34.23	62	11.41	707.42																				
93	44101714-FX-M01	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,642.00	0.00																				
94	44122118-FA-P01	FASTENER, metal, non-sharp edges, 50 sets per box	box	150	0	0	150	14,196.00	100	0	0	100	9,464.00	100	0	0	100	9,464.00	100	0	0	100	9,464.00	450	94.64	42,588.00																				
95	44115151-FO-K01	FILE ORGANIZER, expanding, plastic, legal	piece	92	12	5	109	9,286.80	8	12	0	20	1,704.00	28	32	20	80	6,816.00	8	12	0	20	1,704.00	229	85.20	19,510.80																				
96	44122018-FT-D01	FILE TAB/INDEX DIVIDER, bristol board, A4	set	10	10	10	30	333.90	10	10	10	30	333.90	10	10	10	30	333.90	10	10	10	30	333.90	120	11.13	1,335.60																				
97	44122018-FT-C02	FILE TAB/INDEX DIVIDER, bristol board, legal	set	10	10	10	30	426.90	10	10	10	30	426.90	10	10	10	30	426.90	10	10	10	30	426.90	120	14.23	1,707.60																				
98	44122011-FO-P01	FOLDER, Fancy with slide, A4, 50 pieces per bundle	bundle	1	0	0	1	270.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	270.40	270.40																				
99	44122011-FO-P02	FOLDER, Fancy with slide, legal, 50 pieces per bundle	bundle	1	0	0	1	286.52	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	286.52	286.52																				
100	44122011-FO-L01	FOLDER, L-type, A4, 50 pieces per pack	pack	1	0	0	1	187.54	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	187.54	187.54																				
101	44122011-FO-L02	FOLDER, L-type, legal, 50 pieces per pack	pack	1	0	0	1	238.57	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	238.57	238.57																				
102	44122027-FO-P01	FOLDER, pressboard, 100 pieces per box	box	36	6	6	48	45,726.72	8	6	6	20	19,052.80	5	0	0	5	4,763.20	7	6	6	19	18,100.16	92	952.64	87,642.88																				
103	44122011-FO-T03	FOLDER with tab, A4, 100 pieces per pack	pack	38	22	23	83	23,996.96	29	23	22	74	21,394.88	24	18	17	59	17,056.08	28	22	21	71	20,527.52	287	289.12	82,977.44																				
104	44122011-FO-T04	FOLDER with tab, legal, 100 pieces per pack	pack	63	48	46	157	52,321.82	51	48	43	142	47,322.92	42	35	32	109	36,325.34	49	46	43	138	45,989.88	546	333.26	181,959.96																				
105	44122008-IT-T01	INDEX TAB, self-adhesive, transparent, 5 sets per box	box	50	0	0	50	3,155.50	50	0	0	50	3,155.50	50	0	0	50	3,155.50	50	0	0	50	3,155.50	200	63.11	12,622.00																				
106	44115151-MF-B02	MAGAZINE FILE BOX, Large	piece	190	4	4	198	8,236.80	9	4	46	59	2,454.40	2	2	2	6	249.60	4	5	5	14	582.40	277	41.60	11,523.20																				
107	44121716-MA-P01	MARKER, Fluorescent, 3 colors per set	set	259	29	49	337	12,354.42	120	29	49	198	7,238.68	193	55	75	323	11,841.18	102	25	45	172	6,305.52	1030	36.66	37,759.80																				
108	44121708-MP-B01	MARKER, Permanent, Black	piece	257	79	96	432	3,227.04	183	79	96	358	2,674.26	207	95	102	404	3,017.88	169	76	83	228	2,450.16	1522	7.47	11,369.34																				
109	44121708-MP-B02	MARKER, Permanent, Blue	piece	126	46	43	215	1,606.05	98	46	43	187	1,396.89	170	114	111	395	2,950.65	96	44	41	181	1,352.07	978	7.47	7,305.64																				
110	44121708-MP-B03	MARKER, Permanent, Red	piece	87	17	16	120	896.40	54	17	16	87	649.89	50	12	11	73	545.31	52	15	14	81	605.07	361	7.47	2,696.67																				
111	44121708-MW-B01	MARKER, Whiteboard, Black	piece	119	43	37	199	1,920.35	85	43	37	165	1,592.25	94	41	35	170	1,640.50	84	40	34	158	1,524.70	498	9.65	6,677.80																				
112	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	86	33	20	139	1,241.35	56	32	19	107	1,032.55	70	36	23	129	1,244.85	54	31	18	103	992.95	478	9.65	4,612.70																				
113	44121708-MW-B03	MARKER, Whiteboard, Red	piece	68	11	20	99	955.35	36	10	19	65	627.25	46	7	16	69	665.85	34	9	18	61	588.65	294	9.65	2,837.10																				
114	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	200	0	0	200	1,764.00	200	0	0	200	1,764.00	200	0	0	200	1,764.00	200	0	0	200	1,764.00	800	8.82	7,056.00																				
115	44122104-PC-S02	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	120	0	0	120	1,653.60	120	0	0	120	1,653.60	120	0	0	120	1,653.60	120	0	0	120	1,653.60	480	13.78	6,614.40																				
116																																														

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year					
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT	
123 44121618-S5-501	SCISSORS, symmetrical or asymmetrical	pair	125	0	0	125	4,171.25	0	0	0	0	0.00	125	0	0	125	4,171.25	0	0	0	0.00	250	33.37	8,342.50	
124 44121615-ST-501	STAPLER, standard type	piece	75	0	0	75	10,920.00	75	0	0	75	10,920.00	75	0	0	75	10,920.00	75	0	0	75	10,920.00	300	145.60	43,680.00
125 44121615-ST-801	STAPLER, heavy duty (binler type), desktop	unit	5	0	0	5	4,440.80	5	0	0	5	4,440.80	5	0	0	5	4,440.80	5	0	0	5	4,440.80	20	888.16	17,763.20
126 44121613-SR-P01	STAPLE REMOVER, plier type	piece	361	12	10	383	10,674.21	11	10	0	21	585.27	186	16	6	208	5,796.96	3	10	0	13	362.31	625	27.87	17,418.75
127 44121605-TD-T01	TAPE DISPENSER, table top	piece	106	4	19	129	9,391.20	6	4	12	22	1,601.60	18	6	9	33	2,402.40	6	4	7	17	1,237.60	201	72.80	14,632.80
PAPER MATERIALS AND PRODUCTS																									
128 14111525-CA-A01	CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	83.72	0.00
129 14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	862.55	0.00
130 14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,164.88	0.00
131 14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,528.80	0.00
132 14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,026.48	0.00
133 14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box	box	2	0	0	2	1,580.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	790.40	1,580.80
134 14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,508.00	0.00
135 14111609-LL-C01	LOOSELEAF COVER, 50 sets per bundle	bundle	1	0	0	1	794.96	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	794.96	794.96
136 14111514-NP-S02	NOTE PAD, stick on, 2" x 3", 100 sheets per pad	pad	447	164	274	885	32,798.10	298	218	158	684	25,349.04	396	161	219	776	28,758.56	298	218	168	684	25,349.04	3029	37.06	112,254.74
137 14111514-NP-S04	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	pad	457	218	212	887	52,581.36	335	212	194	741	43,926.48	433	203	185	821	48,668.88	335	211	193	739	43,807.92	3188	59.28	188,984.64
138 14111514-NP-S03	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	pad	433	188	221	852	42,744.00	268	216	161	645	33,540.00	383	146	199	728	37,856.00	283	231	176	690	35,880.00	2885	52.00	150,020.00
139 14111514-NB-S01	NOTEBOOK, stenographer	piece	316	38	38	392	4,719.68	94	38	38	170	2,046.80	172	16	16	204	2,456.16	85	38	38	161	1,938.44	927	12.04	11,161.08
140 14111507-PP-M01	PAPER, MULTICOPY A4, 500 sheets per ream	ream	1000	0	0	1000	165,650.00	0	0	0	0	0.00	1000	0	0	1000	165,650.00	0	0	0	0	0.00	2000	165.65	331,300.00
141 14111507-PP-M02	PAPER, MULTICOPY LEGAL, 500 sheets per ream	ream	50	0	0	50	9,459.00	50	0	0	50	9,459.00	50	0	0	50	9,459.00	50	0	0	50	9,459.00	200	189.18	37,836.00
142 14111507-PP-C01	PAPER, MULTIPURPOSE A4, 500 sheets per ream	ream	6250	0	0	6250	860,875.00	6250	0	0	6250	860,875.00	6250	0	0	6250	860,875.00	6250	0	0	6250	860,875.00	25000	137.74	3,443,500.00
143 14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	ream	50	50	50	150	23,836.50	50	50	50	150	23,836.50	50	50	50	150	23,836.50	50	50	50	150	23,836.50	600	158.91	95,346.00
144 14111531-PP-R01	PAD PAPER, ruled	pad	8	0	13	21	452.13	1	0	0	1	21.53	1	0	0	1	21.53	1	0	12	13	279.89	36	21.53	775.08
145 14111503-PP-P01	PAPER, parchment, 100 sheets per box	box	1	1	1	3	294.15	1	1	1	3	294.15	1	1	1	3	294.15	1	1	1	3	294.15	12	98.05	1,176.60
146 14111531-RE-B01	RECORD BOOK, 300 PAGES	book	2	2	2	6	374.40	2	2	2	6	374.40	2	2	2	6	374.40	2	2	2	6	374.40	24	62.40	1,497.60
147 14111531-RE-B02	RECORD BOOK, 500 PAGES	book	0	0	0	0	0.00	0	0	0	0	0.00	60	0	0	60	6,240.00	0	0	0	0	0.00	60	104.00	6,240.00
148 14111818-TN-P02	THERMAL PAPER, 216mm	roll	7	0	0	7	389.48	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	55.64	389.48
149 14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack	pack	200	0	0	200	6,760.00	200	0	0	200	6,760.00	200	0	0	200	6,760.00	200	0	0	200	6,760.00	800	33.80	27,040.00
150 14111704-TT-P02	TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack	pack	250	250	250	750	64,740.00	250	250	250	750	64,740.00	250	250	250	750	64,740.00	250	250	250	750	64,740.00	3000	86.32	258,960.00
PERFUMES OR COLOGNES OR FRAGRANCES																									
151 53131626-HS-S01	LIQUID HAND SANITIZER, 500ml	bottle	12	12	12	36	2,910.60	12	12	12	36	2,910.60	12	12	12	36	2,910.60	12	12	12	36	2,910.60	144	80.85	11,642.40
PESTICIDES OR PEST REPELLENTS																									
152 10191509-IN-A01	INSECTICIDE, 600ml	can	12	12	12	36	5,016.96	12	12	12	36	5,016.96	12	12	12	36	5,016.96	12	12	12	36	5,016.96	144	139.36	20,067.84
PRINTED PUBLICATIONS																									
153 55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	12	0	0	12	446.52	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	37.21	446.52
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																									
1 44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	30	0	0	30	208,416.00	30	0	0	30	208,416.00	30	0	0	30	208,416.00	30	0	0	30	208,416.00	120	6,947.20	833,664.00
2 44103105-BR-B04	INK CARTRIDGE, BROTHER LC678, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
3 44103105-BR-B05	INK CARTRIDGE, BROTHER LC679YBK, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,601.60	0.00
4 44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00
5 44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	4	3	3	10	11,783.20	4	3	3	10	11,783.20	4	3	3	10	11,783.20	4	3	3	10	11,783.20	40	1,178.32	47,132.80
6 44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00
7 44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	4	3	3	10	8,923.20	4	3	3	10	8,923.20	4	3	3	10	8,923.20	4	3	3	10	8,923.20	40	892.32	35,692.80
8 44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	6	0	0	6	1,497.60	6	0	0	6	1,497.60	6	0	0	6	1,497.60	6	0	0	6	1,497.60	24	249.60	5,990.40
9 44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	3	0	0	3	748.80	3	0	0	3	748.80	3	0	0	3	748.80	3	0	0	3	748.80	12	249.60	2,995.20
10 44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	3	0	0	3	748.80	3	0	0	3	748.80	3	0	0	3	748.80	3	0	0	3	748.80	12	249.60	2,995.20
11 44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	3	0	0	3	748.80	3	0	0	3	748.80	3	0	0	3	748.80	3	0	0	3	748.80	12	249.60	2,995.20
12 44103105-HP-B60	INK CARTRIDGE, HP C2904AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00
13 44103105-HP-T40	INK CARTRIDGE, HP C2906AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00
14 44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	3	0	0	3	2,730.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	910.00	2,730.00
15 44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0															

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 29 July 2022)	Total Amount for the year						
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT		
18	44103105-HP-M48	INK CARTRIDGE, HP C9399A (HP72), 69ml, Magenta	cart	3	0	0	3	5,990.40	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	3	1,996.80	5,990.40		
19	44103105-HP-Y48	INK CARTRIDGE, HP C9400A (HP72), 69ml, Yellow	cart	3	0	0	3	5,990.40	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	3	1,996.80	5,990.40		
20	44103105-HP-G48	INK CARTRIDGE, HP C9401A (HP72), 69ml, Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,996.80	0.00		
21	44103105-HP-B48	INK CARTRIDGE, HP C9403A (HP72), 130ml, Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,016.00	0.00		
22	44103105-HP-B17	INK CARTRIDGE, HP C6540WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	880.88	0.00		
23	44103105-HP-T17	INK CARTRIDGE, HP C6543WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,047.28	0.00		
24	44103105-HP-B35	INK CARTRIDGE, HP CDB87AA (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	419.12	0.00		
25	44103105-HP-T35	INK CARTRIDGE, HP CDB88AA (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	419.12	0.00		
26	44103105-HP-C40	INK CARTRIDGE, HP CD972AA (HP920X), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	823.68	0.00		
27	44103105-HP-M40	INK CARTRIDGE, HP CD973AA (HP920X), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	823.68	0.00		
28	44103105-HP-Y40	INK CARTRIDGE, HP CD974AA (HP920X), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	823.68	0.00		
29	44103105-HP-B40	INK CARTRIDGE, HP CD975AA (HP920X), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,541.28	0.00		
30	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	865.28	0.00		
31	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,066.00	0.00		
32	44103105-HP-B49	INK CARTRIDGE, HP CH565A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	935.00	0.00		
33	44103105-HP-C49	INK CARTRIDGE, HP CH566A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	740.00	0.00		
34	44103105-HP-M49	INK CARTRIDGE, HP CH567A (HP82), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	740.00	0.00		
35	44103105-HP-Y49	INK CARTRIDGE, HP CH568A (HP82), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	740.00	0.00		
36	44103105-HP-B43	INK CARTRIDGE, HP CN045AA (HP950X), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,970.80	0.00		
37	44103105-HP-C43	INK CARTRIDGE, HP CN046AA (HP951X), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,517.36	0.00		
38	44103105-HP-M43	INK CARTRIDGE, HP CN047AA (HP951X), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,517.36	0.00		
39	44103105-HP-Y43	INK CARTRIDGE, HP CN048AA (HP951X), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,517.36	0.00		
40	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	14	0	0	14	5,867.68	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	14	419.12	5,867.68		
41	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	8	0	0	8	3,352.96	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	8	419.12	3,352.96		
42	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	15	0	0	15	6,068.40	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	15	404.56	6,068.40		
43	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	8	0	0	8	3,236.48	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	8	404.56	3,236.48		
44	44103105-HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	312.00	0.00		
45	44103105-HP-C33	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	256.88	0.00		
46	44103105-HP-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	256.88	0.00		
47	44103105-HP-Y33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	256.88	0.00		
48	44103105-HP-T43	INK CARTRIDGE, HP F6W26AA (HP680), Tri-color	cart	13	0	0	13	5,516.16	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	13	424.32	5,516.16		
49	44103105-HP-B43	INK CARTRIDGE, HP F6W27AA (HP680), Black	cart	29	0	0	29	12,305.28	15	0	0	15	6,364.80	15	0	0	15	6,364.80	10	0	10	4,243.20	69	424.32	29,278.08	
50	44103105-HP-C50	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	3	0	0	3	2,948.40	2	0	0	2	1,965.60	3	0	0	3	2,948.40	3	0	3	2,948.40	11	982.80	10,810.80	
51	44103105-HP-M50	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart	3	0	0	3	2,948.40	2	0	0	2	1,965.60	3	0	0	3	2,948.40	3	0	3	2,948.40	11	982.80	10,810.80	
52	44103105-HP-Y50	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	3	0	0	3	2,948.40	2	0	0	2	1,965.60	3	0	0	3	2,948.40	3	0	3	2,948.40	11	982.80	10,810.80	
53	44103105-HP-B50	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	3	0	0	3	3,884.40	2	0	0	2	2,589.60	3	0	0	3	3,884.40	3	0	3	3,884.40	11	1,294.80	14,242.80	
54	44103105-HP-C48	INK CARTRIDGE, HP L0563AA (HP955X), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,339.52	0.00	
55	44103105-HP-M48	INK CARTRIDGE, HP L0566AA (HP955X), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,339.52	0.00	
56	44103105-HP-Y48	INK CARTRIDGE, HP L0569AA (HP955X), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,339.52	0.00	
57	44103105-HP-B48	INK CARTRIDGE, HP L0572AA (HP955X), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,817.92	0.00	
58	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	468.00	0.00	
59	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	468.00	0.00	
60	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	468.00	0.00	
61	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	774.80	0.00	
62	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C135015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	77.43	0.00	
63	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C135015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	77.94	0.00	
64	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C135015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	818.48	0.00	
65	44103109-BR-D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	6,760.00	0.00	
66	44103103-BR-B03	TONER CARTRIDGE, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,685.28	0.00	
67	44103103-BR-B04	TONER CARTRIDGE, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,892.80	0.00	
68	44103103-BR-B05	TONER CARTRIDGE, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,685.28	0.00	
69	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,567.20	0.00	
70	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	17	7	9	33	165,079.20	13	6	9	28	140,067.20	13	6	9	28	140,067.20	13	6	9	28	140,067.20	117	5,002.40	585,280.80

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount							
71	44103103-BB-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	60	0	0	60	334,526.40	60	0	0	60	334,526.40	60	0	0	60	334,526.40	60	0	0	60	334,526.40	240	5,575.44	1,338,105.60			
72	44103103-BB-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00			
73	44103103-BB-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00			
74	44103103-BB-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00			
75	44103103-BB-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00			
76	44103103-CA-800	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00			
77	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00			
78	44103103-HP-B14	TONER CARTRIDGE, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00			
79	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00			
80	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00			
81	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	12	0	0	12	38,912.64	12	0	0	12	38,912.64	12	0	0	12	38,912.64	12	0	0	12	38,912.64	48	3,242.72	155,650.56			
82	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	7	0	0	7	16,452.80	7	0	0	7	16,452.80	7	0	0	7	16,452.80	7	0	0	7	16,452.80	28	2,350.40	65,811.20			
83	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	7	0	0	7	18,272.80	2	0	0	2	5,220.80	7	0	0	7	18,272.80	2	0	0	2	5,220.80	18	2,610.40	46,987.20			
84	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	7	0	0	7	18,272.80	2	0	0	2	5,220.80	7	0	0	7	18,272.80	2	0	0	2	5,220.80	18	2,610.40	46,987.20			
85	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	7	0	0	7	18,272.80	2	0	0	2	5,220.80	7	0	0	7	18,272.80	2	0	0	2	5,220.80	18	2,610.40	46,987.20			
86	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00			
87	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00			
88	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00			
89	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00			
90	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	0.00			
91	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00	0.00			
92	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00			
93	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04	0.00			
94	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00			
95	44103103-HP-B27	TONER CARTRIDGE, HP CE410A (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	0.00			
96	44103103-HP-C27	TONER CARTRIDGE, HP CE411A (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00			
97	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,460.00	0.00			
98	44103103-HP-M27	TONER CARTRIDGE, HP CE413A (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00			
99	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,050.80	0.00			
100	44103103-HV-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00			
101	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,878.72	0.00			
102	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00			
103	44103103-HP-B55	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00			
104	44103103-HP-B51	TONER CARTRIDGE, HP CF280XC	cart	2	0	0	2	16,719.04	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	8,359.52	16,719.04			
105	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	0.00			
106	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72	0.00			
107	44103103-HV-B51	TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00			
108	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00	0.00			
109	44103103-HV-B52	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00			
110	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	13	0	1	14	36,036.00	3	0	1	4	10,296.00	3	0	1	4	10,296.00	6	0	0	6	15,444.00	28	2,574.00	72,072.00			
111	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	13	0	1	14	37,128.00	3	0	1	4	10,608.00	3	0	1	4	10,608.00	6	0	0	6	15,912.00	28	2,652.00	74,256.00			
112	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	13	0	1	14	37,128.00	3	0	1	4	10,608.00	3	0	1	4	10,608.00	6	0	0	6	15,912.00	28	2,652.00	74,256.00			
113	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	13	0	1	14	37,128.00	3	0	1	4	10,608.00	3	0	1	4	10,608.00	6	0	0	6	15,912.00	28	2,652.00	74,256.00			
114	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	0.00			
115	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00			
116	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00			
117	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00			
118	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00			
119	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00			
120	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00																

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT							
124	44103103-HP-C03	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	5,038.80	0.00		
125	44103103-HP-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	8,522.00	0.00		
126	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	5,038.80	0.00		
127	44103103-HP-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	8,522.00	0.00		
128	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	5,038.80	0.00		
129	44103103-HP-M54	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	8,522.00	0.00		
130	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	7	7	1	15	56,160.00	7	7	1	15	56,160.00	7	7	1	15	56,160.00	7	7	1	15	56,160.00	60	3,744.00	224,640.00		
131	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	4,680.00	0.00		
132	44103103-SA-B03	TONER CARTRIDGE, SAMSUNG ML-D2850B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	5,116.80	0.00		
133	44103103-SA-B06	TONER CARTRIDGE, SAMSUNG MLT-D1015, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	3,488.00	0.00		
134	44103103-SA-B07	TONER CARTRIDGE, SAMSUNG MLT-D1035, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	2,669.44	0.00		
135	44103103-SA-B08	TONER CARTRIDGE, SAMSUNG MLT-D1045, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	2,454.40	0.00		
136	44103103-SA-B09	TONER CARTRIDGE, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	3,380.00	0.00		
137	44103103-SA-B14	TONER CARTRIDGE, SAMSUNG MLT-D1085, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	3,289.52	0.00		
138	44103103-SA-B21	TONER CARTRIDGE, SAMSUNG MLT-D203E, Black	cart	2	0	0	2	16,608.80	2	0	0	2	16,608.80	1	0	0	1	8,304.40	1	0	0	1	8,304.40	6	8,304.40	49,826.40		
139	44103103-SA-B18	TONER CARTRIDGE, SAMSUNG MLT-D203L, Black	cart	3	3	3	9	35,605.44	3	3	3	9	35,605.44	3	3	3	9	35,605.44	3	3	3	9	35,605.44	36	3,956.16	142,421.76		
140	44103103-SA-B20	TONER CARTRIDGE, SAMSUNG MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	6,442.80	0.00		
141	44103103-SA-B12	TONER CARTRIDGE, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	7,371.14	0.00		
142	44103103-SA-B05	TONER CARTRIDGE, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	4,533.36	0.00		
143	44103103-SA-B10	TONER CARTRIDGE, SAMSUNG SCK-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	4,066.40	0.00		
SOFTWARE																												
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0.00		
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0.00		
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0.00		
4	43232107-SFT-004	Content authoring and editing software	license	1	0	0	1	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	1	10,000.00	10,000.00			
5	43232202-SFT-005	Content management software	license	1	0	0	1	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	1	10,000.00	10,000.00			
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0.00		
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0.00		
8	43232505-SFT-008	Educational or reference software	license	1	0	0	1	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	1	10,000.00	10,000.00			
9	43232603-SFT-009	Industry specific software	license	1	0	0	1	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	1	10,000.00	10,000.00			
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0.00		
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0.00		
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0.00		
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0.00		
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0.00		
15	43233205-SFT-014	Security and protection software	license	1	0	0	1	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	1	10,000.00	10,000.00			
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0.00		
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																												
		HP Laserjet E50145 Printer - Toner W9089MC black	cart	39	39	39	117	1,238,094.00	0	0	0	0	0.00	39	39	39	117	*****	39	39	37	115	1,216,930.00	349	10,582.00	3,693,118.00		
		HP Laserjet M554dn Printer - Toner W2120A black	cart	20	20	20	60	772,740.00	0	0	0	0	0.00	20	20	20	60	772,740.00	20	20	16	56	721,224.00	176	12,879.00	2,266,704.00		
		HP Laserjet M554dn Printer - Toner W2121A cyan	cart	20	20	20	60	965,040.00	0	0	0	0	0.00	20	20	20	60	965,040.00	20	20	12	52	836,368.00	172	16,088.00	2,766,448.00		
		HP Laserjet M554dn Printer - Toner W2122A yellow	cart	20	20	20	60	965,040.00	0	0	0	0	0.00	20	20	20	60	965,040.00	20	20	10	50	804,200.00	170	16,088.00	2,734,380.00		
		HP Laserjet M554dn Printer - Toner W2123A magenta	cart	20	20	20	60	965,040.00	0	0	0	0	0.00	20	20	20	60	965,040.00	20	20	13	53	852,452.00	173	16,088.00	2,782,532.00		
		TONER CARTRIDGE, BROTHER TN-263, Black (Model: HL-L3270CDW)	cart	1	0	0	1	3,800.00	1	0	0	1	3,800.00	1	0	0	1	3,800.00	1	0	0	1	3,800.00	4	3,800.00	15,200.00		
		TONER CARTRIDGE, BROTHER TN-263, Cyan (Model: HL-L3270CDW)	cart	1	0	0	1	3,800.00	1	0	0	1	3,800.00	1	0	0	1	3,800.00	1	0	0	1	3,800.00	4	3,800.00	15,200.00		
		TONER CARTRIDGE, BROTHER TN-263, Magenta (Model: HL-L3270CDW)	cart	1	0	0	1	3,800.00	1	0	0	1	3,800.00	1	0	0	1	3,800.00	1	0	0	1	3,800.00	4	3,800.00	15,200.00		
		TONER CARTRIDGE, BROTHER TN-263, Yellow (Model: HL-L3270CDW)	cart	1	0	0	1	3,800.00	1	0	0	1	3,800.00	1	0	0	1	3,800.00	1	0	0	1	3,800.00	4	3,800.00	15,200.00		
		Flash Drive 16GB	piece	10	10	10	30	6,000.00	10	10	10	30	6,000.00	10	10	10	30	6,000.00	10	10	10	30	6,000.00	120	200.00	24,000.00		
		Photopaper Matte A4, 180 gsm	pack	10	0	0	10	1,653.70	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	165.37	1,653.70		
		HP 414X Toner Cartridge - W2020X - Black - High Yield	cart	4	0	0	4	11,600.00	4	0	0	4	11,600.00	0	0	0	0	0.00	0	0	0	0	0.00	8	2,900.00	23,200.00		
		HP 2021X Toner Cartridge - 414X Cyan - High Yield	cart	4	0	0	4	11,600.00	4	0	0	4	11,600.00	0	0	0	0	0.00	0	0	0	0	0.00	8	2,900.00	23,200.00		
		HP W2023X Toner Cartridge - 414X Yellow - High Yield	cart	4	0	0	4	11,600.00	4	0	0	4	11,600.00	0	0	0	0	0.00	0	0	0	0	0.00	8	2,900.00	23,200.00		
		HP W2023X Toner Cartridge - 414X Magenta - High Yield	cart	4	0	0	4	11,600.00	4	0	0	4	11,600.00	0	0	0	0	0.00	0	0	0	0	0.00	8	2,900.00	23,200.00		

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct				Nov	Dec	Q4	Q4 amount
TONER CART, CANON 337	cart	20	0	0	20	40,000.00	20	0	0	20	40,000.00	20	0	0	20	40,000.00	20	0	0	20	40,000.00	80	2,000.00	160,000.00
PAPER SHREDDER	unit	1	0	0	1	6,000.00	0	0	0	0	0.00	21	0	0	21	126,000.00	0	0	0	0	0.00	22	6,000.00	132,000.00
TONER CART, HP 79A, BLACK	cart	2	0	0	2	6,660.00	1	0	0	1	3,330.00	2	0	0	2	6,660.00	1	0	0	1	3,330.00	6	3,330.00	19,980.00
Customized Rubber Stamp	piece	3	0	0	3	2,100.00	0	0	0	0	0.00	3	0	0	3	2,100.00	0	0	0	0	0.00	6	700.00	4,200.00
THERMOLOGN	piece	3	0	0	3	7,597.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	7,532.40	7,597.20
SODIUM HYPOCHLORITE, 3.785 liters	gallon	1	1	1	3	393.75	1	1	1	3	393.75	1	1	1	3	393.75	1	1	1	3	393.75	12	131.25	1,575.00
SECURITY PAPER	pack	200	0	0	200	200,000.00	200	0	0	200	200,000.00	200	0	0	200	200,000.00	200	0	0	200	200,000.00	800	1,000.00	800,000.00
Mailing Machine-Toner DM 300x400x475 (fluorescent red postal ink)	cart	0	0	1	1	9,000.00	0	0	1	1	9,000.00	0	0	1	1	9,000.00	0	0	1	1	9,000.00	4	9,000.00	36,000.00
Diconix Inkjet black	cart	5	5	5	15	13,500.00	5	5	5	15	13,500.00	5	5	5	15	13,500.00	5	5	5	15	13,500.00	60	900.00	54,000.00
BATTERY CRY CELL 9V	piece	5	0	0	5	400.00	5	0	0	5	400.00	5	0	0	5	400.00	5	0	0	5	400.00	20	80.00	1,600.00
Sign Pen 1.0 black, blue	piece	24	24	24	72	5,400.00	24	24	24	72	5,400.00	24	24	24	72	5,400.00	24	24	24	72	5,400.00	288	75.00	21,600.00
Ballpen (black, blue, red)	piece	200	200	200	600	6,000.00	200	200	200	600	6,000.00	200	200	200	600	6,000.00	200	200	200	600	6,000.00	2400	10.00	24,000.00
Extension Cord Cable with Socket, 5m	piece	4	0	0	4	4,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	1,000.00	4,000.00
White Board	piece	3	0	0	3	6,900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	2,300.00	6,900.00
Wireless Pointing Device / Laser Pointer	piece	2	0	0	2	3,100.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	1,550.00	3,100.00
3D Lateral Cabinet	piece	6	0	0	6	68,970.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	11,495.00	68,970.00
MicroSDXC UHS-I card with Adapter	piece	1	0	0	1	1,499.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,499.00	1,499.00
Presentation Clicker	piece	1	0	0	1	1,300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,300.00	1,300.00
Pedestal Cabinet	piece	13	0	0	13	51,935.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	13	3,995.00	51,935.00
BT D60 BK	cart	8	0	0	8	3,520.00	0	0	0	0	0.00	8	0	0	8	3,520.00	5	0	0	5	2,200.00	21	440.00	9,240.00
BT 5000 M	cart	8	0	0	8	3,520.00	0	0	0	0	0.00	8	0	0	8	3,520.00	5	0	0	5	2,200.00	21	440.00	9,240.00
BT 5000 C	cart	8	0	0	8	3,520.00	0	0	0	0	0.00	8	0	0	8	3,520.00	5	0	0	5	2,200.00	21	440.00	9,240.00
BT 5000 Y	cart	8	0	0	8	3,520.00	0	0	0	0	0.00	8	0	0	8	3,520.00	5	0	0	5	2,200.00	21	440.00	9,240.00
INK CART, EPSON L3110 (003), Black	cart	13	0	0	13	3,575.00	13	0	0	13	3,575.00	0	0	0	0	0.00	0	0	0	0	0.00	26	275.00	7,150.00
INK CART, EPSON L3110 (003), Cyan	cart	7	0	0	7	1,925.00	7	0	0	7	1,925.00	0	0	0	0	0.00	0	0	0	0	0.00	14	275.00	3,850.00
INK CART, EPSON L3110 (003), Magenta	cart	7	0	0	7	1,925.00	7	0	0	7	1,925.00	0	0	0	0	0.00	0	0	0	0	0.00	14	275.00	3,850.00
INK CART, EPSON L3110 (003), Yellow	cart	7	0	0	7	1,925.00	7	0	0	7	1,925.00	0	0	0	0	0.00	0	0	0	0	0.00	14	275.00	3,850.00
INK CART, EPSON M100 (774), Black	cart	9	0	0	9	5,220.00	9	0	0	9	5,220.00	0	0	0	0	0.00	0	0	0	0	0.00	18	580.00	10,440.00
STORAGE BOX, 50L	piece	6	6	6	18	7,200.00	6	6	6	18	7,200.00	6	6	6	18	7,200.00	6	6	6	18	7,200.00	72	400.00	28,800.00
PRINTER (3 IN 1 CONTINUOUS INK)	cart	1	0	0	1	8,000.00	0	0	0	0	0.00	1	0	0	1	8,000.00	0	0	0	0	0.00	2	8,000.00	16,000.00
COLORED PAPER, GREEN, Legal Size	ream	2	0	0	2	500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	250.00	500.00
COLORED PAPER, BLUE, Legal Size	ream	2	0	0	2	500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	250.00	500.00
STICKER PAPER, A4 Size	pack	6	0	0	6	1,500.00	0	0	0	0	0.00	6	0	0	6	1,500.00	0	0	0	0	0.00	12	250.00	3,000.00
EMERGENCY LIGHT, LED, RECHARGEABLE	unit	1	0	0	1	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,500.00	1,500.00
VIDEO MICROPHONE	unit	1	0	0	1	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	2,000.00	2,000.00
NOTEBOOK, SPIRAL	piece	50	0	0	50	1,500.00	0	50	0	50	1,500.00	0	50	0	50	1,500.00	50	50	0	100	3,000.00	250	30.00	7,500.00
Mouse	piece	5	5	5	15	2,250.00	5	5	5	15	2,250.00	5	5	5	15	2,250.00	5	5	5	15	2,250.00	60	150.00	9,000.00
Case Folder Hardbound	lot	1	0	0	1	50,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	50,000.00	50,000.00
Computerized Official Receipt	lot	1	0	0	1	353,588.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	353,588.00	353,588.00
Parts and Consumables for DM300 Mailing Machine	piece	1	0	0	1	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	20,000.00	20,000.00
Bookbinding of SEC Documents	piece	1	0	0	1	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	20,000.00	20,000.00
Parts and Consumables for HP Printers	lot	1	0	0	1	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	20,000.00	20,000.00
Specialty Paper	ream	1	0	0	1	400,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	400,000.00	400,000.00
Parts and Consumables for Kyocera Printers	lot	1	0	0	1	50,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	50,800.00	50,800.00
Trodat Manual Dater	lot	1	0	0	1	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	20,000.00	20,000.00
Manual Official Receipt	lot	1	0	0	1	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	20,000.00	20,000.00
Parts and Consumables for ID Printer	lot	1	0	0	1	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	20,000.00	20,000.00
Parts and Consumables for Gestetner D03344 Copypriater Machine	lot	1	0	0	1	100,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	100,000.00	100,000.00
Judicial Form No. 117	lot	1	0	0	1	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	20,000.00	20,000.00
Parts and Consumables for Fuji Xerox Printers	lot	1	0	0	1	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	20,000.00	20,000.00
Short Time Promissory Note	lot	1	0	0	1	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	20,000.00	20,000.00
Parts and Consumables for Brother Printers	lot	1	0	0	1	150,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	150,000.00	150,000.00
Sign Pen 1.0 black and blue	piece	24	24	24	72	5,400.00	24	24	24	72	5,400.00	24	24	24	72	5,400.00	24	24	24	72	5,400.00	288	75.00	21,600.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount							
Rubber Stamp	piece	5	5	5	15	3,000.00	5	5	5	15	3,000.00	5	5	5	15	3,000.00	5	5	5	15	3,000.00	60	200.00	12,000.00				
Tarpaulin	piece	2	2	2	6	3,000.00	2	2	2	6	3,000.00	2	2	2	6	3,000.00	2	2	2	6	3,000.00	24	500.00	12,000.00				
Laminating Plastic	roll	1	1	1	3	3,000.00	1	1	1	3	3,000.00	1	1	1	3	3,000.00	1	1	1	3	3,000.00	12	1,000.00	12,000.00				
CD-R with case	piece	5	5	5	15	525.00	5	5	5	15	525.00	5	5	5	15	525.00	5	5	5	15	525.00	60	35.00	2,100.00				
RJ45 Coupler	piece	50	50	50	150	750.00	50	50	50	150	750.00	50	50	50	150	750.00	50	50	50	150	750.00	600	5.00	3,000.00				
Transparency Film	pack	5	5	5	15	1,200.00	5	5	5	15	1,200.00	5	5	5	15	1,200.00	5	5	5	15	1,200.00	60	80.00	4,800.00				
Various Electrical Supplies	lot	1	0	0	1	378,700.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	378,700.00	378,700.00				
Uninterruptible Power Supply (UPS)	piece	1	1	1	3	6,000.00	1	1	1	3	6,000.00	1	1	1	3	6,000.00	1	1	1	3	6,000.00	12	2,000.00	24,000.00				
Balpen black, blue and red	piece	100	100	100	300	3,000.00	100	100	100	300	3,000.00	100	100	100	300	3,000.00	100	100	100	300	3,000.00	1200	10.00	12,000.00				
Sign Pen 0.5 black, blue and red	piece	12	0	0	12	900.00	12	0	0	12	900.00	12	0	0	12	900.00	12	0	0	12	900.00	48	75.00	3,600.00				
3 Tons Crocodile Jack with 3 tons Jack Stand	set	1	0	0	1	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	10,000.00	10,000.00				
Cat5e cable	roll	1	0	0	1	7,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	7,000.00	7,000.00				
Parts and Consumables for Epson Printers	lot	1	0	0	1	4,360.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	4,360.00	4,360.00				
Parts and Consumables for Samsung Printers	lot	1	0	0	1	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	10,000.00	10,000.00				
Parts and Consumables for Canon Printers	lot	1	0	0	1	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	10,000.00	10,000.00				
Toner, Kyocera (TK-3104)	cart	1	0	0	1	17,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	17,200.00	17,200.00				
Toner Cart, HP w2040xc black	cart	2	0	0	2	66,000.00	1	0	0	1	33,000.00	0	0	0	0	0.00	0	0	0	0	0.00	3	33,000.00	99,000.00				
Toner Cart, HP w2041xc cyan	cart	1	0	0	1	33,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	33,000.00	33,000.00				
Toner Cart, HP w2042xc yellow	cart	1	0	0	1	33,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	33,000.00	33,000.00				
Toner Cart, HP w2043xc magenta	cart	1	0	0	1	33,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	33,000.00	33,000.00				
Book paper a20 70gsm size: 8 1/2 x 11 (short)	ream	5	0	0	5	1,060.00	5	0	0	5	1,060.00	5	0	0	5	1,060.00	5	0	0	5	1,060.00	20	212.00	4,240.00				
Bundy clock	unit	1	0	0	1	9,917.08	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	9,917.08	9,917.08				
Time Card for Bundy Clock 100pc/bundle	bundle	2	0	0	2	574.00	2	0	0	2	574.00	1	0	0	1	287.00	1	0	0	1	287.00	6	287.00	1,722.00				
Epson Ink 003 Bottle Black	cart	24	0	0	24	5,880.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	24	245.00	5,880.00				
Epson Ink 003 Bottle Magenta	cart	6	0	0	6	1,470.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	245.00	1,470.00				
Epson Ink 003 Bottle - Cyan	cart	6	0	0	6	1,470.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	245.00	1,470.00				
Epson Ink 003 Bottle - Yellow	cart	6	0	0	6	1,470.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	245.00	1,470.00				
HP PRINTER, PRINTERHEAD KIT	PECE	3	0	0	3	4,500.00	3	0	0	3	4,500.00	3	0	0	3	4,500.00	3	0	0	3	4,500.00	12	1,500.00	18,000.00				
INK BOTTLE, HP PRINTER, BLACK, GT52	BOTTLE	30	0	0	30	15,000.00	30	0	0	30	15,000.00	40	0	0	40	20,000.00	30	0	0	30	15,000.00	130	500.00	65,000.00				
INK BOTTLE, HP PRINTER, MAGENTA, GT52	BOTTLE	15	0	0	15	7,500.00	15	0	0	15	7,500.00	20	0	0	20	10,000.00	15	0	0	15	7,500.00	65	500.00	32,500.00				
INK BOTTLE, HP PRINTER, CYAN, GT52	BOTTLE	15	0	0	15	7,500.00	15	0	0	15	7,500.00	20	0	0	20	10,000.00	15	0	0	15	7,500.00	65	500.00	32,500.00				
INK BOTTLE, HP PRINTER, YELLOW, GT52	BOTTLE	15	0	0	15	7,500.00	15	0	0	15	7,500.00	20	0	0	20	10,000.00	15	0	0	15	7,500.00	65	500.00	32,500.00				
INK BOTTLE, EPSON PRINTER L120, BLACK	BOTTLE	15	0	0	15	7,500.00	15	0	0	15	7,500.00	15	0	0	15	7,500.00	15	0	0	15	7,500.00	60	500.00	30,000.00				
RIBBON CARTRIDGE, BROTHER PRINTER HL-6180DW	CART	4	0	0	4	14,000.00	0	0	0	0	0.00	4	0	0	4	14,000.00	0	0	0	0	0.00	8	3,500.00	28,000.00				
TONER CARTRIDGE, HP PRINTER	CART	4	0	0	4	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	500.00	2,000.00				
RIBBON CARTRIDGE, EPSON DOT MATRIX PRINTER LQ310	CART	1	1	1	3	1,500.00	1	1	1	3	1,500.00	1	1	1	3	1,500.00	1	1	1	3	1,500.00	12	500.00	6,000.00				
RIBBON CARTRIDGE, EPSON DOT MATRIX PRINTER LQ2190	CART	1	1	1	3	1,500.00	1	1	1	3	1,500.00	1	1	1	3	1,500.00	1	1	1	3	1,500.00	12	500.00	6,000.00				
TONER CARTRIDGE, KYOCERA PRINTER	CART	5	0	0	5	17,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	3,500.00	17,500.00				
PASTE WITH SPREADER	PECE	36	0	0	36	2,160.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	36	60.00	2,160.00				
DRY SEAL	piece	12	0	0	12	21,600.00	12	0	0	12	21,600.00	12	0	0	12	21,600.00	12	0	0	12	21,600.00	48	1,800.00	86,400.00				
INTERCOM	PIECE	12	0	0	12	102,912.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	8,576.00	102,912.00				
GANG CHAIRS	PECE	4	0	0	4	40,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	10,000.00	40,000.00				
CORRECTION PEN	piece	30	0	0	30	1,500.00	0	0	0	0	0.00	30	0	0	30	1,500.00	0	0	0	0	0.00	60	50.00	3,000.00				
SEC CAN Supplies and Materials	LOT	1	0	0	1	76,300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	76,300.00	76,300.00				
PRINTER 3 IN 1, CONTINUOUS INK	BOX	5	0	0	5	50,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	10,000.00	50,000.00				
FASTENER, PLASTIC	BOX	20	0	0	20	800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	40.00	800.00				
TONER CARTRIDGE, HP LASER JET PRO PRINTER, MFP M4795DW(BLACK, CYAN, YELLOW, MAGENTA)	SET	5	0	0	5	164,705.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	32,941.00	164,705.00				
Toner, PC-310H-EV for printer (Platinum P3300DN)	piece	4	4	4	12	63,360.00	4	4	4	12	63,360.00	4	4	4	12	63,360.00	4	4	4	12	63,360.00	48	5,280.00	253,440.00				
Toner cartridge, HP MFP M4795dw - W2040XC, black	piece	9	0	1	10	69,900.00	1	0	1	2	13,980.00	1	0	1	2	13,980.00	1	0	1	2	13,980.00	14	6,990.00	97,860.00				
-W2041XC, cyan	piece	9	0	0	9	62,910.00	1	0	0	1	8,990.00	1	0	0	1	8,990.00	1	0	0	1	8,990.00	12	6,990.00	83,880.00				
-W2042XC, yellow	piece	9	0	0	9	62,910.00	1	0	0	1	8,990.00	1	0	0	1	8,990.00	1	0	0	1	8,990.00	12	6,990.00	83,880.00				
-W2043XC, Magenta	piece	9	0	0	9	62,910.00	1	0	0	1	8,990.00	1	0	0	1	8,990.00	1	0	0	1	8,990.00	12	6,990.00	83,880.00				
Ink, HP9805, black	bot	4	0	0	4	1,520.00	2	0	0	2	760.00	1		1	2	760.00	3	0	0	3	1,140.00	11	380.00	4,180.00				

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 28-Sep-2023)	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
Magenta	bot	0	0	0	0	0.00	3	0	0	3	1,140.00	2	0	0	2	760.00	0	0	0	0	0.00	5	380.00	1,900.00
Blue	bot	2	0	0	2	760.00	0	0	0	0	0.00	2	0	0	2	760.00	1	0	0	1	380.00	5	380.00	1,900.00
Yellow	bot	0	0	0	0	0.00	2	0	0	2	760.00	2	0	0	2	760.00	1	0	0	1	380.00	5	380.00	1,900.00
EPSON L3110 INK REFIL (Black)	cart	4	0	0	4	82.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	20.50	82.00
EPSON L3110 INK REFIL (Cyan)	cart	4	0	0	4	82.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	20.50	82.00
EPSON L3110 INK REFIL (Yellow)	cart	4	0	0	4	82.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	20.50	82.00
EPSON L3110 INK REFIL (Magenta)	cart	4	0	0	4	82.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	20.50	82.00
Brother Drum- 3355	cart	2	0	0	2	41.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	20.50	41.00
TONER CARTRIDGE, KYOCERA PS-2100DN	cart	2	0	0	2	41.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	20.50	41.00
DRUM KYOCERA PS-2100DN	cart	2	0	0	2	41.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	20.50	41.00
TONER CARTRIDGE, Samsung MFG M4796dw, Black	cart	1	1	1	3	12,773.07	1	1	1	3	12,773.07	1	1	1	3	12,773.07	1	1	1	3	12,773.07	12	4,257.69	51,092.28
TONER CARTRIDGE, Samsung MFG M4796dw, yellow	cart	1	0	1	2	10,162.78	1	0	1	2	10,162.78	1	0	1	2	10,162.78	1	0	1	2	10,162.78	8	5,081.39	40,651.12
TONER CARTRIDGE, Samsung MFG M4796dw, Cyan	cart	1	0	1	2	10,162.78	1	0	1	2	10,162.78	1	0	1	2	10,162.78	1	0	1	2	10,162.78	8	5,081.39	40,651.12
TONER CARTRIDGE, Samsung MFG M4796dw, Magenta	cart	1	0	1	2	10,162.78	1	0	1	2	10,162.78	1	0	1	2	10,162.78	1	0	1	2	10,162.78	8	5,081.39	40,651.12
Ink, EPSON T6641, Black	bottle	5	5	5	15	4,125.00	5	5	5	15	4,125.00	5	5	5	15	4,125.00	5	5	5	15	4,125.00	60	275.00	16,500.00
Ink, EPSON T6642, Cyan	bottle	3	0	3	6	1,710.00	3	0	3	6	1,710.00	3	0	3	6	1,710.00	3	0	3	6	1,710.00	24	285.00	6,840.00
Ink, EPSON T6643, Magenta	bottle	3	0	3	6	1,710.00	3	0	3	6	1,710.00	3	0	3	6	1,710.00	3	0	3	6	1,710.00	24	285.00	6,840.00
Ink, EPSON T6644, Yellow	bottle	3	0	3	6	1,710.00	3	0	3	6	1,710.00	3	0	3	6	1,710.00	3	0	3	6	1,710.00	24	285.00	6,840.00
Ink, EPSON Splashjet 003, Black	bottle	11	11	11	33	9,075.00	11	11	11	33	9,075.00	11	11	11	33	9,075.00	11	11	11	33	9,075.00	132	275.00	36,300.00
Ink, EPSON Splashjet 003, Yellow	bottle	0	11	0	11	3,245.00	0	11	0	11	3,245.00	0	11	0	11	3,245.00	0	11	0	11	3,245.00	44	295.00	12,980.00
Ink, EPSON Splashjet 003, Magenta	bottle	0	11	0	11	3,245.00	0	11	0	11	3,245.00	0	11	0	11	3,245.00	0	11	0	11	3,245.00	44	295.00	12,980.00
Ink, EPSON Splashjet 003, Cyan	bottle	0	11	0	11	3,245.00	0	11	0	11	3,245.00	0	11	0	11	3,245.00	0	11	0	11	3,245.00	44	295.00	12,980.00
PRESSBOARD FOLDER RED, LONG, 500 per box	box	10	0	0	10	27,055.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	2,705.50	27,055.00
PRESSBOARD FOLDER GREEN, LONG, 500 per box	box	10	0	0	10	27,055.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	2,705.50	27,055.00
PRESSBOARD FOLDER VIOLET, LONG, 500 per box	box	10	0	0	10	27,055.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	2,705.50	27,055.00
PRESSBOARD FOLDER YELLOW, LONG, 500 per box	box	10	0	0	10	27,055.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	2,705.50	27,055.00
PRESSBOARD FOLDER GREEN, LONG, 500 per box	box	10	0	0	10	27,055.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	2,705.50	27,055.00
INK CART HP 4168 BLACK	cart	1	0	0	1	6,945.00	1	0	0	1	6,945.00	1	0	0	1	6,945.00	1	0	0	1	6,945.00	4	6,945.00	27,780.00
TONER CART, BROTHER TN-2380	cart	4	0	0	4	9,800.00	3	0	0	3	7,350.00	3	0	0	3	7,350.00	3	0	0	3	7,350.00	13	2,450.00	31,850.00
EPSON RIBBON CART ERC-31	piece	2	0	0	2	240.00	2	0	0	2	240.00	2	0	0	2	240.00	2	0	0	2	240.00	8	120.00	960.00
VITAMIN C, 500mg, 100pc/box	box	100	0	0	100	29,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	298.00	29,800.00
RIBBON CARTRIDGE EPSON LK310	box	5	0	0	5	550.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	110.00	550.00
WIRELESS TELEPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	15	15	0.00	0	0	0	0	0.00	15	3,700.00	55,500.00
A. TOTAL																								33,709,969.73
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																								3,370,996.97
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																								-
D. GRAND TOTAL (A + B+ C)																								37,080,966.70
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																								

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


 FILBERT CATALINO F. FLORES III
 Director, HRAD

Date Prepared: 11 September 2023

Certified Funds Available / Certified Appropriate Funds Available:


 DONDIE Q. ESQUERRA
 Director, BMD

Approved by:


 EMILIO B. ACHINO
 Chairperson